



## **Village of Galena ZONING AND PLANNING COMMISSION**

### ***MINUTES OF THE MEETING OF AUGUST 18, 2010***

The Zoning and Planning Commission of the Village of Galena met on Wednesday August 18, 2010 in the Council Chambers of the Municipal Building at 9 West Columbus Street, Galena, Ohio. Present were members; President Tom Hopper, Nancy Feole, Stan Swisher, Mark Brooks and Mike Bragalone. Also present were Zoning Inspector Scott Jamison and Zoning Clerk Sally Hopper. The meeting was officially called to order at 7:09 PM.

Copies of the minutes from the last meeting of July 16, 2010 had been distributed to all members by the Clerk. A motion to approve the minutes, as presented, was made by Mark Brooks, seconded by Nancy Feole and passed unanimously.

Zoning Inspector Scott Jamison had issued a written report which is attached and incorporated as part of these minutes. He gave a brief summary of the report. A citation was issued last month to 207 Heathermere Loop for landscaping issues. The owner did not pick up the certified letter and so they were contacted via e-mail through a locater service.

Council held a first reading on Ordinance 2010-09 at their July 26<sup>th</sup> meeting. This ordinance is the two year development plan extension that was requested by Homewood Corporation for the Miller Tract on Van Valley Road. Approval was recommended by the Commission at last month's meeting. Council will have a second reading at their August 23<sup>rd</sup> meeting.

Council held a public hearing and a first reading on Ordinance 2010-08 at their July 26<sup>th</sup> meeting. This ordinance is the acceptance of the new Village Master Plan of 2010. Approval was previously recommended by the Commission. Council will have a second reading at their August 23<sup>rd</sup> meeting.

Mr. Jamison updated the Commission on Phase I of the North Walnut Street rebuilding and resurfacing project. Reconstruction is complete and a punch list of minor items to correct has been sent to the contractor. As of this date the deficiencies have not been corrected. The Village has retained \$8600.11 pending corrections to the project issues.

A "Request to Proceed" has been sent to the Ohio Public Works Commission (OPWC) for engineering and construction of Phase 2 of the Walnut Street Reconstruction project. Bids were opened on August 11<sup>th</sup> with Decker Construction being the apparent low bidder. A construction schedule will be developed after the project has been awarded. The project must be completed by June of 2011. Delco Water is expected to start water line relocations necessary for the project this week.

The Mayor and the Public Service Director met with engineers on August 11<sup>th</sup> to discuss options and engineering issues for Phase 3 of the project which stretches from High Street south to the "point" intersection with Harrison Street. It will involve a greater level of changes than the first two phases to the roadway and utilities. The estimated cost is around \$500,000.

The Kane's Crossing multi-use bridge approaches and trail project is nearly complete. Finish grading needs to be done at the trail entrance and handrails on the approaches need to be installed. There will be a dedication for the bridge and trail on August 29, 2010.

Mr. Jamison reported that an application has been submitted to the American Electric Power Company GridSmart program for reimbursement of equipment purchases at the Village Waste Water Treatment Plant (WWTP). The GridSmart program will reimburse up to 50% of qualified expenses for energy reducing projects such as those done at the WWTP. Village expenses totaled about \$8000 for equipment. The Walnut Street Lift Station computer failed this summer and a replacement should be on line in about two weeks at a cost of \$1950. The Village is taking legal action against three delinquent sewer customers. Disconnections may be necessary. The Village Subdivision Code will need to be revised so that all new houses will have shut-off valves installed in the sanitary sewer lines to make this process simpler and less costly for the Village.

The clerk had nothing additional to report.

There was no old business.

There was no new business.

There being no further business before the Commission, a motion to adjourn the meeting was made by Mark Brooks, seconded by Nancy Feole, and passed unanimously. **The next scheduled meeting will be on Wednesday, September 15, 2010 at 7:00 PM.** The meeting was officially adjourned at 7:37 PM.

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Clerk

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Chairman

CERTIFICATION

I, Sally H. Hopper, Clerk of The Zoning & Planning Commission of the Village of Galena, Ohio do hereby certify that publication of the above MINUTES was duly made by posting true copies thereof at five (5) of the most public places in the Village of Galena as provided for in Ordinance # 99-15 enacted by the Council of the Village of Galena on December 21, 1999.

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Sally H. Hopper, Clerk