



Village of Galena ZONING AND PLANNING COMMISSION

MINUTES OF THE MEETING OF JUNE 16, 2010

The Zoning and Planning Commission of the Village of Galena met on Wednesday June 16, 2010 in the Council Chambers of the Municipal Building at 9 West Columbus Street, Galena, Ohio. Present were members; President Tom Hopper, Nancy Feole, Stan Swisher and Mark Brooks. Also present were Zoning Inspector Scott Jamison, Zoning Clerk Sally Hopper, Administrative Assistant Jeanna Burrell and visitor Mary Kerr. Member Mike Bragalone was absent. The meeting was officially called to order at 7:07 PM.

Copies of the minutes from the last meeting of May 19, 2010 had been distributed to all members by the Clerk. A motion to approve the minutes, as presented, was made by Mark Brooks, seconded by Nancy Feole and passed unanimously.

A hearing was called to order at 7:08 PM on the proposed Master Plan of 2010.

Administrative Assistant Jeanna Burrell, the primary author and project coordinator, was present to make a presentation of the plan. She explained how the process had been started back in 2003 by Poggemeyer Design Group working with a local advisory planning committee. This led to a draft Land Use Plan in 2004 but the work was never finished. Additional updating work was done in 2008. In 2010 the effort was revisited and the scope of the project was expanded to be not just a land use plan but to become a strategic master plan looking at the long term development of the Village over the next thirty years.

It is a nine chapter work with the first seven chapters being primarily background information. The last two chapters cover recommendations, policies and plans. Ms. Burrell gave a brief overview of each section of the plan.

After the presentation visitor Mary Kerr, of the Delaware County Friends of the Trail (DCFT), stated that it was a good plan and recommended that it be approved. There were no additional public comments.

The Commission then held a brief discussion on the plan. All the members praised the plan and the work that had been put into the project by Ms. Burrell. There were no corrections, amendments or changes suggested.

A motion to close the public hearing was made by Mark Brooks, seconded by Nancy Feole and passed 4-0 in a roll call vote as follows:

Swisher – Yes Bragalone – Absent Hopper - Yes Brooks - Yes Feole – Yes

The hearing was officially closed at 7:50 PM.

A motion to recommend to Council the adoption, as presented, of the proposed Master Plan of 2010 was made by Nancy Feole, seconded by Stan Swisher and passed 4-0 in a roll call vote as follows:

Swisher – Yes Bragalone – Absent Hopper - Yes Brooks - Yes Feole – Yes

A hearing before Council will be scheduled and advertised for the July 26, 2010 Council meeting.

Zoning Inspector Scott Jamison had issued a written report which is attached and incorporated as part of these minutes. He gave a brief summary of the report. No new citations have been issued in the last month. Two new zoning certificates for decks were issued for 519 North Walnut Street and 67 High Street. He updated the Commission on Phase I of the North Walnut Street rebuilding and resurfacing project. Reconstruction is complete except for a final walkthrough with the contractor and engineer. The Ohio Public Works Commission (OPWC) has approved the grant and zero percent loan for Phase 2 of the project. The Village may proceed with bidding as soon as it is authorized.

The Village has received authorization from the Ohio Department of Natural Resources (ODNR) for The Kane's Crossing multi-use trail bridge approaches and trail. The Village will need to do between \$7,000 and \$12,000 worth of work to provide construction access to the trail area. This additional work is needed to avoid access across the adjacent owner's property. ODNR will be contacted to see if grant funds can be used on this work.

The Village is going to apply to the Ohio Public Works Commission (OPWC) for a grant under the State Capital Investment Program (SCIP) for improvements at the Village Waste Water Treatment Plant. These improvements should provide substantial operational cost savings for the Village. The goal is to apply for between \$100,000 and \$150,000. The Ohio Environmental Protection Agency (OEPA) has agreed to endorse the projects in writing to the OPWC.

The clerk had nothing additional to report.

There was no old business.

In new business it was discussed that the staff will begin working on updating the subdivision code, zoning code and property maintenance code this fall.

There being no further business before the Commission, a motion to adjourn the meeting was made by Mark Brooks, seconded by Stan Swisher, and passed unanimously. **The next scheduled meeting will be on Wednesday, July 21, 2010 at 7:00 PM.** The meeting was officially adjourned at 8:07 PM.

Clerk

Chairman

CERTIFICATION

I, Sally H. Hopper, Clerk of The Zoning & Planning Commission of the Village of Galena, Ohio do hereby certify that publication of the above MINUTES was duly made by posting true copies thereof at five (5) of the most public places in the Village of Galena as provided for in Ordinance # 99-15 enacted by the Council of the Village of Galena on December 21, 1999.

Sally H. Hopper, Clerk