



## Village of Galena ZONING AND PLANNING COMMISSION

### *MINUTES OF THE MEETING OF MARCH 21, 2012*

The Zoning and Planning Commission of the Village of Galena met on Wednesday March 21, 2012 in the Council Chambers of the Municipal Building at 9 West Columbus Street, Galena, Ohio. Present were members; President Tom Hopper, Nancy Feole, Stan Swisher, Mark Brooks and Mike Bragalone. Also present were Zoning Inspector Scott Jamison, Zoning Clerk Sally Hopper and visitors Steve Mazzi and Verna Hines. The meeting was officially called to order at 7:09 PM.

Copies of the minutes from the last meeting of January 18, 2012 had been distributed to all members by the Clerk. The February meeting had been cancelled for lack of new business. A motion to approve the minutes, as presented, was made by Mark Brooks, seconded by Mike Bragalone and passed unanimously.

Big Walnut Schools Superintendent Steve Mazzi introduced Verna Hines. Mrs. Hines will be the new representative to the Village from the Big Walnut School Board. Mr. Mazzi and Mrs. Hines had a brief discussion with the Commission about the plans for the district to move the administration staff out of town and sell the 70 North Walnut Street building. Mayor Hopper will be having a meeting with Chip Carpenter and Onno Steeger who are handling the real estate sale for the District.

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A hearing was held regarding adoption of a revised fee schedule for zoning, planning and development related applications in the Village of Galena. There have been no adjustments in the current rates since 2002. The proposed rates have been researched by Zoning Inspector Scott Jamison and Jeanna Burrell and are more in line with those charged by surrounding entities and the true costs to the Village. After some discussion various changes and corrections were made to the proposal.

A motion to recommend to Council adoption of the amended fee schedule for zoning, planning and development related applications in the Village of Galena was made by Nancy Feole, seconded by Mark Brooks, and passed unanimously.

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Zoning Inspector Scott Jamison had issued a written report which is attached and incorporated as part of these minutes. He gave a brief summary of the report. Another application for a new home build in the Walnut Creek Subdivision was received in the last month. At the current rate that development will be built out in the next year. The Village has received an application by Mr. Scott Liston of Zoar Developers LLC to revise their development plan for 46 West Columbus Street. The new plan is to sell the current rental house for use by a consulting company and develop the remainder of the parcel. Staff is scheduled to meet Mr. Liston regarding the matter on April 5 and a hearing before the Commission has been scheduled for April 18.

The owner of 37 High Street has been cited for violations of the exterior property maintenance code. Service on the owner was unsuccessful by US Mail so the Village Solicitor is going to have him served in person by courier. The Village is studying replacing the old bulbs in Village owned street lights with energy efficient LED bulbs. A trial will be done to see how easy and effective the project could be accomplished.

He also updated the Commission on the Walnut Street Reconstruction Project grant application and work being done on the Geobag, Fine Screen and SCADA projects at the Waste Water Treatment Plant and the Columbus Street Lift Station. Work began on February 15 on the improvement and repair project at the Galena Village Hall.

The clerk had nothing additional to report.

There was no old business.

There was no new business.

There being no further business before the Commission, a motion to adjourn the meeting was made by Mark Brooks, seconded by Mike Bragalone, and passed unanimously. **The next scheduled meeting will be on Wednesday, April 18, 2012 at 7:00 PM.** The meeting was officially adjourned at 8:14 PM.

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Clerk

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Chairman

CERTIFICATION

I, Sally H. Hopper, Clerk of The Zoning & Planning Commission of the Village of Galena, Ohio do hereby certify that publication of the above MINUTES was duly made by posting true copies thereof at five (5) of the most public places in the Village of Galena as provided for in Ordinance # 99-15 enacted by the Council of the Village of Galena on December 21, 1999.

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Sally H. Hopper, Clerk