



Village of Galena ZONING AND PLANNING COMMISSION

MINUTES OF THE MEETING OF JANUARY 15, 2014

The Zoning and Planning Commission of the Village of Galena met on Wednesday January 15, 2014 in the Council Chambers of the Village Hall at 109 Harrison Street, Galena, Ohio. Present were members; President Tom Hopper, Nancy Feole, Stan Swisher and Jason Hillyer. Member Mark Brooks was absent. Also present were Village Zoning Clerk Sally Hopper and Zoning Inspector David LaValle. The meeting was officially called to order at 7:10 PM.

New member Jason Hillyer was sworn into a three year term by Mayor Hopper.

Copies of the minutes from the meeting of November 20, 2013 had been distributed to all members by the Clerk. A motion to approve the minutes, as presented, was made by Nancy Feole, seconded by Stan Swisher and passed unanimously.

Copies of the minutes from the meeting of December 18, 2013 had been distributed to all members by the Clerk. A motion to approve the minutes, as presented, was made by Nancy Feole, seconded by Stan Swisher and passed unanimously.

Zoning Inspector David LaValle issued a written monthly activity report which is attached and incorporated as part of these minutes. The home at 37 High Street has been demolished and the property cleaned up ending the violation. Modifications to the access and removal of the vestibule were approved for the old Municipal Building at 9 W. Columbus St. on November 19th. The Blackhawk Subdivision, Phase C, plat was signed December 12th adding 21 new lots. House numbers for Phase C Blackhawk are to remain the same as in the 2007 proposed plat. Meetings were held with the new owner of 39 Middle Street regarding the requirement to submit a development plan and a development plan modification and a letter of approval was sent to Arrowhead Golf Course.

Mr. LaValle reported very little activity at Sambuca Nursery and Greenhouse. A 90 day grace period to bring the former dwelling unit up to State Code and to acquire a commercial occupancy permit is to expire on March 25, 2014. The owner is required to submit proof of commercial occupancy for the former single family dwelling unit now being used for retail sales. His meeting regarding the Galena Commerce Center has been postponed until January 22. He is monitoring a number of other properties for compliance and a permit for a new porch at 39 Middle Street is pending.

The zoning clerk had nothing additional to report.

There was no old business.

There was no new business.

There being no further business before the Commission, a motion to adjourn the meeting was made by Stan Swisher, seconded by Jason Hillyer, and passed unanimously. **The next scheduled meeting will be on Wednesday, February 19, 2014 at 7:00 PM.** The meeting was officially adjourned at 7:39 PM.

Clerk

Chairman

CERTIFICATION

I, Sally H. Hopper, Clerk of The Planning & Zoning Commission of the Village of Galena, Ohio do hereby certify that publication of the above MINUTES were duly made by posting true copies thereof at five (5) of the most public places in the Village of Galena as provided for in Ordinance No. 2013-13 enacted by the Council of the Village of Galena on March 18, 2013.

Sally H. Hopper, Clerk