



**Minutes of the Village Council Meeting
December 19, 2016**

On Monday, December 19, 2016, the Village of Galena Council meeting was called to order at 7:08 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Thomas Hopper.

Roll Call

Tom Hopper, Mayor (Present)
Dave Adams, Council President (Present)
Joe Stoll, Council Member (Present)
Chris Underwood, Council Member (Present)

David Simmons, Council Member (Present)
Jason Hillyer, Council Member (Present)
David Walker, Council Member (Present)
Marty Mazzie, Fiscal Officer (Present)

Also Present

Ken Molnar, Solicitor
Michelle Dearth, Assistant Fiscal Officer
Mike Murray, IBI Group
Kevin Wood, IBI Group

Jeanna Burrell, Administrator
Lenny Lepola, News reporter
Maria Borchers, IBI Group
Ruben Minor

Minutes of November 28, 2016

David Simmons made a motion to approve the minutes of the November 28, 2016 meeting as presented. Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 voice vote.

IBI Group – Wastewater Treatment Replacement

Village Engineers Mike Murray and Kevin Wood, from IBI Group reviewed their wastewater expansion study. IBI reviewed expected development densities from the Estates at Blackhawk, Miller Farm, and Arrowhead Lake Estates as well as other potential developments. Murray discussed IBI's ongoing sewer capacity study and discussed the limited capacity available at the Village's existing 75,000 gallons per day (GPD) wastewater treatment plant. IBI is recommending building a new 250,000 GPD membrane bioreactor plant (MBR). An MBR can be built on the limited footprints available beside the existing plant and can meet more stringent requirements. Wood discussed financing the design and construction with various development and grant/loan scenarios for the \$4.8 million project.

Guest Participation

There was no guest participation.

2017 Calendar

Dave Adams made a motion to accept the 2017 Calendar with one correction. (October 31 date for Beggars Night) David Simmons seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Administrator's Report

Jeanna Burrell reported the Walnut Creek As Built infrastructure plans have been submitted to IBI. Ken is working with Maronda's legal counsel on a maintenance bond. Pontem cemetery software was installed and Burrell had entry-level training but has not had time to train the rest of staff so electronic records have not been updated. At Larry Buell's advice cemetery fees have been revised.

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Burrell is still waiting on an estimate on cleaning out some storm water lines. As of the 2010 Census, we are not considered part of the urbanized metropolitan Columbus area. We received a letter from the OEPA stating that we will now be required to have our own permit for Phase II Storm Water Rules for Small Municipal Separate Storm Sewer Systems (MS4). We must submit an application by January 11, 2017. We previously fell under Delaware County's MS4 permit. Burrell has been investigating if we can be a co-permittee with Delaware County or the Village of Sunbury. Due to staffing constraints, Delaware County cannot include us in their permit. We must have a fully implemented storm water program within five years of receiving our MS4 permit. The program should include educational components; erosion and sedimentation control; minimizing pollutants; identifying and eliminating illicit connections; and ensuring that new developments are designed to minimize storm water discharge impacts. Our new 2016 Chevy Silverado dump truck came just in time for our first winter weather. Josh built a salt box for the bed and added a plow deflector.

Fiscal Officer Report

Marty Mazzie reported she updated the sewer budget report for 2017 and prepared Ordinance No. 2016-07 to increase the sewer fees for 2017. Mazzie and Dearth continue to work on the budget for 2017, the ODNR Clean Ohio Trails Fund/Brick Trail financing and attended a UAN year-end update seminar. Mazzie met with the Personnel and Finance Committees, created the calendar of events for 2017 and updated the Galena Cemetery fees.

Payment of Invoices for December

David Simmons made a motion to approve the payment of invoices for December. Dave Walker seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Approval of end of the year payments

David Simmons made a motion to approve the end of the year payments as listed. Dave Walker seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Approval of Financial Statements

David Simmons made a motion to approve the Financial Statements. Chris Underwood seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Code Compliance Report

David LaValle reported the village is in continuing litigation with Ambrose for violations. Subdivision submittal is continuing with Blackhawk Phase -D, Arrowhead Lake Estates, and Miller Farm. Walnut Creek bonding review for latest repairs is ongoing. There is progress in a number of property maintenance violations.

Wastewater Treatment Report

Brian Rammelsberg reported there were no violations this month. He is recording effluent and influent flows and tracking them in a spreadsheet. There was a power failure on blower 2 and a belt broke on blower 3.

Maintenance Report

Josh Cherubini reported he has been busy with snow and ice removal. He spent much time preparing for and cleaning up after the Christmas events on the square and around town. The cemetery keeps him busy with funeral preparations and ceremonies.

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Resolution No. 2016-31 (2nd Reading, Emergency)

A Resolution To Hire Sally Hopper As The Village Of Galena Zoning And Planning Commission Clerk For The Calendar Year 2017; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2016-32 (2nd Reading, Emergency)

A Resolution To Hire Michelle Dearth As The Village Of Galena Assistant Fiscal Officer For Calendar Year 2017; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2016-33 (2nd Reading, Emergency)

A Resolution To Hire Marty Mazzie As The Village Of Galena Fiscal Officer For Calendar Year 2017; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2016-34 (2nd Reading, Emergency)

A Resolution To Hire David LaValle As The Village Of Galena Zoning Inspector, Property Maintenance Official, And Flood Plain Administrator For Calendar Year 2017; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2016-35 (2nd Reading, Emergency)

A Resolution Appointing Jeanna Burrell As The Village Of Galena Village Administrator For Calendar Year 2017; Setting Salary And Compensation; And, Declaring An Emergency)

Mayor Hopper read the Resolution.

Resolution No. 2016-36 (2nd Reading, Emergency)

A Resolution Hiring Joshua Cherubini As Maintenance Supervisor For The Village Of Galena For The Calendar Year 2017; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2016-37 (2nd Reading, Emergency)

A Resolution To Hire Kenneth Levi Koehler As A Village Of Galena Maintenance Employee For Calendar Year 2017; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2016-38 (2nd Reading, Emergency)

A Resolution To Hire Kenneth Levi Koehler As The Village Of Galena Code Compliance Assistant And Deputy Zoning Inspector For Calendar Year 2017; Setting Salary And Compensation; And Declaring An Emergency.

Mayor Hopper read the Resolution

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Resolution No. 2016-39 (2nd Reading, Emergency)

A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) For The Village Of Galena For Calendar Year 2017; Setting Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2016-41 (2nd Reading, Emergency)

A Resolution Authorizing A Contract With The City Of Delaware For Prosecutorial Services For Calendar Year 2017; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2016-42 (2nd Reading, Emergency)

A Resolution Approving A Service Agreement With Professional Package Plant Services For Calendar Year 2017; Setting Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2016-43 (2nd Reading, Emergency)

A Resolution Authorizing The Lease Agreement For Storage Space To Be Leased From Lewis “Joe” Underwood; And, Declaring An Emergency.

Mayor Hopper read the Resolution. Dave Adams made a motion to suspend the rules for the third reading. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

Dave Walker made a motion to adopt Resolution No. 2016-43 as an emergency. Dave Adams seconded the motion and the motion passed in a 5-1 roll call vote:

Underwood – Abstain Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

Resolution No. 2016-44 (2nd Reading, Emergency)

A Resolution Authorizing The Delaware County Building Department To Enforce Building Codes For All Properties Within The Village Of Galena For Calendar Year 2017; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2016-45 (2nd Reading, Emergency)

A Resolution Authorizing Acquisition Of An Insurance Contract Through Rinehart, Walters, Danner & Associates For Multiple Lines Of Municipal Insurance Through The Ohio Plan; And, Declaring An Emergency.

Mayor Hopper read the Resolution. Dave Adams made a motion to suspend the rules for the third reading. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

David Simmons made a motion to adopt Resolution No. 2016-45 as an emergency and authorize the payment be made in December. Dave Walker seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

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Resolution No. 2016-48 (2nd Reading, Emergency)

A Resolution Authorizing A Membership Agreement Between The Regional Income Tax Agency And The Village Of Galena Regarding The RITA Owned And Controlled Tax Authority Portal Agreement.

Mayor Hopper read the Resolution. Regional Income Tax Agency (RITA) is requesting the Village set up a Tax Authority Portal (TAP) Agreement for secure access to RITA's Network and Tax Applications via a secure Internet connection.

Resolution No. 2016-49 (1st Reading, Emergency)

A Resolution To Appoint Larry Buell As A Village Of Galena Cemetery Consultant For The Calendar Year 2017; Setting Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2016-50 (1st Reading, Emergency)

A Resolution Authorizing The Village Of Galena To Apply For A Loan For Planning And Design Of A Wastewater Treatment Plant; And, Declaring An Emergency.

Mayor Hopper read the Resolution. David Simmons made a motion to suspend the rules for the second and third readings. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

Dave Adams made a motion to adopt Resolution No. 2016-50 as an emergency. Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

Resolution No. 2016-51 (1st Reading, Emergency)

A Resolution Authorizing The Village Of Galena To Become An MS4 Co-Permittee With The Village of Sunbury Or For Its Own MS4 Permit; And, Declaring An Emergency.

Mayor Hopper read the Resolution. Dave Adams made a motion to suspend the rules for the second and third readings. Joe Stoll seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

Chris Underwood made a motion to adopt Resolution No. 2016-51 as an emergency. Dave Walker seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

Resolution No. 2016-52 (1st Reading, Emergency)

A Resolution Adopting Rules Of Council For Calendar Year 2017; And Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2016-53 (1st Reading, Emergency)

A Resolution Establishing A Maximum Amount For Blanket Appropriation Certificates And Declaring An Emergency.

Mayor Hopper read the Resolution.

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Resolution No. 2016-54 (1st Reading, Emergency)

A Resolution Transferring Funds In The Amount Of \$1,500 From The General Fund to The Cemetery Fund; And, Declaring An Emergency.

Mayor Hopper read the Resolution. Dave Walker made a motion to Suspend the rules for the second and third readings. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

Dave Adams made a motion to adopt Resolution No. 2016-54 as an emergency. Dave Walker seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

Resolution No.2016-55 (1st Reading, Emergency)

A Resolution Approving A 2017 Budget For The Village Of Galena; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2016-56 (1st Reading, Emergency)

A Resolution Revising Galena Cemetery Fees; And Declaring An Emergency.

Mayor Hopper read the Resolution. David Simmons made a motion to suspend the rules for the second and third readings. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

Joe Stoll made a motion to adopt Resolution No. 2016-56 as an emergency, with a correction concerning the military. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

Resolution No. 2016-57 (1st Reading, Emergency)

A Resolution Authorizing Approval Of An Agreement For Professional Engineering Services To Design A New Wastewater Treatment Plant; And, Declaring An Emergency.

Mayor Hopper read the Resolution. Dave Adams made a motion to suspend the rules for the second and third readings. Joe Stoll seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

Dave Walker made a motion to adopt Resolution No. 2016-57 as an emergency. Jason Hillyer seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

Resolution No. 2016-58 (1st Reading, Emergency)

A Resolution Transferring Funds In The Amount Of \$150.00 From The Operating Supplies Account Number 1000-730-420 To Land And Insurance And Bonding Account Number 1000-730-351; And, Declaring An Emergency.

Mayor Hopper read the Resolution. Dave Walker made a motion to suspend the rules for the second and third readings. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

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Dave Walker made a motion to adopt Resolution No. 2016-58 as an emergency. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:
Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

Ordinance No. 2016-05 (2nd Reading, Emergency)

An Ordinance Ratifying A Lease Agreement Between The Village Of Galena And The Historic Foundation, Inc.; And, Declaring An Emergency.

Mayor Hopper read the Ordinance. Dave Adams made a motion to suspend the rules for the third reading. Joe Stoll seconded the motion and the motion passed unanimously in a 6-0 roll call vote:
Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

Dave Adams made a motion to adopt Ordinance No. 2016-05 as an emergency. Joe Stoll seconded the motion and the motion passed unanimously in a 6-0 roll call vote:
Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Stoll-Yes Hillyer-Yes

Council took a break from 8:56 to 9:01 p.m.

Ordinance No. 2016-06 (2nd Reading, Emergency)

An Ordinance Creating The Position Of Deputy Fiscal Officer; And, Declaring An Emergency.

Mayor Hopper read the Ordinance.

Ordinance No. 2016-07 (1st Reading, Emergency)

An Ordinance Amending Ordinance 2006-03 Generally Known As The Sewer Use Ordinance For The Village Of Galena Which Was Adopted On March 27, 2006; Adjusting The Sewer Service Rates Set Forth Therein; And, Declaring An Emergency.

Mayor Hopper read the Ordinance.

Berkshire Township

Mayor Hopper said the Village should receive \$6,000 from Berkshire Township when Judge David Gormley authorizes it.

Ordinance No. 2015-02 (Tabled until December 2016)

An Ordinance Authorizing The Village Solicitor And Mayor To Submit A Petition To The Board Of County Commissioners Of Delaware County, Ohio Pursuant To The Provisions Of Ohio Revised Code Section 503.07 For An Order Changing The Township Out Of That Portion Of Berkshire Township Within The Limits Of The Village Of Galena Changing The Boundaries Of Berkshire Township To Exclude The Village Of Galena.

Ordinance No. 2015-02 was taken off the table and it died for lack of action.

Delaware County Regional Planning Commission Report

Mayor Hopper reported he was unable to attend and there was nothing on the agenda that was pertinent to Galena.

BST&G

Chris Underwood reported an architect was hired for the new building. They are using a modular trailer until the building is finished.

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Zoning and Planning Commission Report

Mayor Hopper reported the meeting was cancelled. They are still working with Harmony on Arrowhead Lakes. The March meeting will be continued in January 2017.

MORPC Report

David Simmons reported that following the “Lessons Learned” luncheon, he had a discussion with Kerstin Carr, MORPC’s head of Planning and Transportation. The discussion was about safety hazards on Old 3C Hwy at Wiese Road entrance to the bike trail. Looking at a map, he impressed on her how dangerous this intersection is. She indicated there was money available for safety upgrades and that this seemed like a major need because of the 55 mph speed limit. Carr referenced the fact that her staff had met with a Trail Development Subcommittee of the Central Ohio Greenways Board in Delaware County to discuss next steps in mapping and prioritizing Community Trail Connectors. Simmons also spoke with Bevan Schneck, public affairs coordinator at MORPC about our concerns over the timing of public records requests called for in SB 321. He talked about surveying other commission village members to see how many also had part-time staff where timing could be an issue to see if we could explore forming a coalition of interested parties to approach the General Assembly for a remedy.

A draft list of MORPC Attributable Funding projects was distributed. Only two were in eastern Delaware County were the proposed repaving of Africa Road from Lewis Center to Cheshire and repaving of Red Bank Road from Smothers to Gorsuch Rd. The Ohio General Assembly was extremely active in the post-election lame duck session. Legislation is pending that would require the use of security personnel and screening devices for any municipal facility that has a no concealed weapon stipulation. At the federal level, staff was “intrigued” to see a veteran bureaucrat- Elaine Chao- nominated as head of Department of Transportation. She was a former cabinet post in two previous Bush Administrations. HB 154 requiring a three-foot passing distance for bicycles passed on December 8th.

Other Business

None

Adjournment

Chris Underwood made a motion to adjourn. Joe Stoll seconded the motion and the motion passed unanimously in a 6-0 voice vote. The meeting adjourned at 9:26 p.m.

Next Meeting

The next Council meeting will be held on January 9, 2017 at 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Marty Mazzie, Fiscal Officer

Fiscal Officer

Date

Mayor

Date

Certification: I, Marty Mazzie, Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.