



**Minutes of the Village Council Meeting  
December 17, 2012**

**On Monday, December 17, 2012 the Village of Galena Council meeting was called to order at 7:07 p.m. in Council Chambers of the Galena Village Hall, 109 Harrison Street, by Mayor Tom Hopper.**

**Roll Call**

Tom Hopper, Mayor (Present)	Nancy Feole, Council President (Present)
Grace Piper, Council Member (Present)	David Simmons, Council Member (Present)
Paul Bolander, Council Member (Present)	Dave Adams, Council Member (Present)
Chris Underwood, Council Member (Present)	Marty Mazzie, Fiscal Officer (Present)

**Also Present**

Ken Molnar, Village Solicitor	Jeanna Burrell, Interim Administrator
Karin Underwood	John Hower - Rinehart, Walters, & Danner
Rudy Rodriguez	Amy Koch
Gail Jamison	Scott Jamison

**Meeting Minutes**

Dave Simmons made a motion to approve the minutes of November 26, 2012 as corrected. Corrections were related to Heather Adams' comments concerning the south end of Walnut Street that "looks like a slum" and discussion concerning her neighbor's property. The word "replace" was changed to "repair" in regards to the ceiling tiles for council chamber. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 voice vote to adopt November 26, 2012 minutes.

**Guest Participation**

John Hower, from Rinehart, Walters, Danner & Associates reviewed the Village's insurance policy through the Ohio Plan for 2013.

Rudy Rodriguez, a former council member, distributed handouts to Council members. He addressed Council concerning a meeting he had with Council President Nancy Feole, Mayor Tom Hopper and Interim Administrator Jeanna Burrell. He also addressed Fiscal Officer Marty Mazzie, concerning her conversation with him as a neighbor and what she related to him that was going on in the office with another employee who was terminated from his position. He talked about Congressional immunity law and legal definitions.

Karin Underwood asked some questions about what Rudy Rodriguez had to say.

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Amy Koch from Heathermere, introduced herself as a resident who has a passion for the Village. She enjoys the special events and would like to become more involved in the community.

### **Interim Village Administrator's Report**

Jeanna Burrell's report is attached. Burrell reported that no bids were received to sell the Village's Municipal Building on the square. She also reported that the Village has been awarded a Community Block Development Grant (CDBG) to create Americans With Disabilities (ADA) access to the lower level of the new Village Hall. An external bulletin board and drop box will be installed soon. External and internal signs have been installed.

### **Fiscal Officer's Report**

Marty Mazzie's report is attached. Mazzie presented a Resolution to compensate the mayor for hours worked over and above funds approved for crisis management. He worked many hours rebuilding the stage in the council chambers, replacing ceiling tiles, and many other maintenance jobs so Village staff could occupy the Galena Village Hall in a timely manner. Our maintenance person was off on sick leave and then decided to retire. He also helped with administrative duties after the administrator left. Mazzie reported 39 sewer delinquents added up to a total of \$11,024.33.

### **Payment of Invoices for December**

Paul Bolander made a motion to pay the invoices for December and Chris Underwood seconded the motion. The motion passed in a 6-0 voice vote.

### **Resolution No. 2012-24 (2<sup>nd</sup> Reading)**

**A Resolution To Hire Sally Hopper As Clerk Of Zoning And Planning Commission For The Village Of Galena For The Calendar Year 2013 And Setting Salary And Benefits.**

Mayor Hopper read the Resolution.

### **Resolution No. 2012-25 (2<sup>nd</sup> Reading)**

**A Resolution To Hire Michelle Dearth As The Part-Time Village Of Galena Assistant Fiscal Officer And Setting Salary And Compensation.**

Mayor Hopper read the Resolution.

### **Resolution No. 2012-26 (2<sup>nd</sup> Reading)**

**A Resolution To Hire Marty Mazzie As The Village Of Galena Fiscal Officer And Setting Salary And Compensation.**

Mayor Hopper read the Resolution.

### **Resolution No. 2012-27 (2<sup>nd</sup> Reading)**

**A Resolution To Hire David LaValle As Zoning Inspector, Property Maintenance Official, And Flood Plain Administrator And Declaring An Emergency.**

Mayor Hopper read the Resolution.

### **Resolution No. 2012-28 (2<sup>nd</sup> Reading)**

**A Resolution Appointing Jeanna Burrell As Part Time Village Administrator And Deputy Zoning Official Commencing January 01, 2013 And Setting Salary And Benefits.**

Mayor Hopper read the Resolution.

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**Resolution No. 2012-30 (2<sup>nd</sup> Reading)**

**A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) For The Village Of Galena For The Calendar Year 2013.**

Mayor Hopper read the Resolution

**Resolution No. 2012-31 (2<sup>nd</sup> Reading)**

**A Resolution Adopting Job Descriptions For The Village Administrator, Deputy Zoning Inspector, Zoning Inspector, Property Maintenance Official, And Flood Plain Administrator And Amending Any Prior Legislation Inconsistent With This Resolution.**

Mayor Hopper read the Resolution.

**Resolution No. 2012-32 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Authorizing Payment To The Mayor For Additional Services Provided In Case Of Emergency Or Crisis Management As Set Forth In Resolution Number 2011-13.**

Paul Bolander made a motion to suspend the rules for the second and third reading. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Dave Simmons made a motion to adopt Resolution No. 2012-32 as an emergency. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

**Ordinance No. 2012-15 (2<sup>nd</sup> Reading, Emergency)**

**An Ordinance Amending Ordinance 2006-03 Generally Known As The Sewer Use Ordinance For The Village Of Galena Which Was adopted On March 27, 2006 Adjusting The Service Rates Set Forth Therein Together With Declaring An Emergency.**

Mayor Hopper read the Ordinance.

**Ordinance No. 2012-16 (2<sup>nd</sup> Reading, Emergency)**

**An Ordinance Approving An Administrative Extension For The Implementation Of A Development Plan For A 192.53 Acre Tract More Or Less Located At The Intersection Of Vans Valley Road And Joe Walker Road, And Declaring An Emergency.**

David Simmons made a motion to suspend the rules for the third reading. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Nancy Feole made a motion to adopt Ordinance No. 2012-16 as an emergency. Chris Underwood seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

**Executive Session**

Grace Piper made a motion to adjourn to Executive Session to discuss Real Estate (ORC 121.22G2). Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Council adjourned to Executive Session at 8:24 p.m.

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Grace Piper made a motion to reconvene. Chris Underwood seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Council reconvened at 8:50 p.m.

David Simmons left at 8:51 p.m.

### **Delaware County Regional Planning Commission Report**

Mayor Tom Hopper had nothing new to report. Multiple new subdivisions have been approved for building in Genoa Township.

### **BST&G Fire Board Report**

Paul Bolander reported the budget for 2013 was discussed and the grant for changes to be made was not approved to do the study.

### **Special Events Committee Report**

Karin Underwood reported there was not a good turnout for the Santa event on Saturday December 15<sup>th</sup>. There were only 17 children compared to the usual 50-60 other years.

### **Zoning and Planning Commission Report**

Mayor Tom Hopper reported the Commission has not met yet this month.

### **Delaware County Local Government Association**

Marty Mazzie reported that Sergeant Randy Pohl from the Delaware County Sheriff's Office provided a very important and timely briefing on the state of drug activity throughout Delaware County, particularly the growing heroin market. Unfortunately, drug trafficking and its effects permeate every city, village, and township within Delaware County.

### **Galena Foundation Update**

Ken Molnar expressed a need for more people to be involved.

### **Other Business**

The 2013 Calendar was reviewed and corrections were made. Paul Bolander made a motion to adopt the 2013 Calendar as amended. Grace Piper seconded the motion and the motion was passed unanimously in a 5-0 voice vote.

The January Organizational meeting was approved by Council to meet on Monday, January 7<sup>th</sup> at 7:00 p.m. The Committees will be approved at the Organizational meeting.

Jeanna Burrell mentioned that she recommended staff should receive leave time. Paul Bolander requested that the Personal Committee have a special meeting at 6:00 p.m. on Wednesday, December 19<sup>th</sup>, prior to the Zoning meeting to discuss this proposal.

### **Adjournment**

Grace Piper made a motion to adjourn. Paul Bolander seconded the motion and the motion passed unanimously in a 5-0 voice vote. The meeting was adjourned at 9:29 p.m.

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**Next Meeting**

The next Council meeting is scheduled for Monday, January 7, 2013, at 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Marty Mazzie, Fiscal Officer

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Fiscal Officer

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Mayor