



**Minutes of the Village Council Meeting  
December 16, 2013**

On Monday, December 16, 2013 the Village of Galena Council meeting was called to order at 7:12 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Tom Hopper.

**Roll Call**

Tom Hopper, Mayor (Present)	Nancy Feole, Council Member (Present)
Dave Adams, Council President (Present)	David Simmons, Council Member (Present)
Paul Bolander, Council Member (Present)	Grace Piper, Council Member (Present)
Chris Underwood, Council Member (Present)	Marty Mazzie, Fiscal Officer (Present)

**Also Present**

Michelle Dearth, Assistant Fiscal Officer	Ken Molnar, Village Solicitor
Jeanna Burrell, Village Administrator	Christina Fuller
Joe Stoll	

**Minutes of November 25, 2013**

David Simmons made a motion to approve the minutes of November 25, 2013 as read. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 voice vote.

**Mayor's Proclamation**

Mayor Thomas Hopper presented a proclamation to Chris Underwood for his outstanding service to the Village. Underwood has served four terms on Council since 1998. He has served on numerous committees, notably the Finance, Grants, Personnel, Security, Special Events, and Summerfest committees.

**Guest Participation**

There was no guest participation.

**Administrator's Report**

Jeanna Burrell's report is attached. Burrell reported that Walnut Street contractor Complete General Construction (CGC) began corrections to storm water basins on December 2. Resetting the bricks has been delayed due to weather. W.B. Republic is completing work on an Americans with Disabilities Act (ADA) access to the Galena Village Hall's lower level. Sidewalks are complete, stair railings are being installed, and finish work is occurring. The Village received a new backup pump for its wastewater treatment system. This is the final purchase in an Ohio Public Works Commission zero percent loan program.

**2014 Calendar**

Dave Adams made a motion to approve the 2014 Calendar with the change of moving Beggar's Night from the 31<sup>st</sup> to Thursday, October 30<sup>th</sup>. David Simmons seconded the motion and the motion passed unanimously in a 6-0 voice vote.

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## **2014 Committees**

Council held a discussion on various committees that will need filled since two members of Council are being replaced. We will finalize appointments at the Organizational meeting on January 6<sup>th</sup>.

## **Fiscal Officer's Report**

Marty Mazzie's report is attached. Mazzie reported that there were forty-four sewer accounts that had late fees applied. The audit for years 2011 & 2012 have not been completed by the auditors. Mazzie has supplied all the information they requested in a reasonable time. AEP has said they are refunding payments for the 4-way flasher on the square since it was disconnected due to construction of the bridge beginning in April 2013. Mazzie is also communicating with them about the bill for lights on the ball field that have rates that are extremely high even when they are not being used.

## **Payment of Invoices for December**

Paul Bolander made a motion to pay the invoices for December and Nancy Feole seconded the motion. The motion passed unanimously in a 6-0 voice vote.

Fiscal Officer, Marty Mazzie submitted a list of end of the year bills to have council approve to finish out the month and year 2013. The list is attached.

The Light Before Christmas bill has already been paid and should be removed from the list. Nancy Feole made a motion to approve the payment of bills on the recommended list. David Simmons seconded the motion and the motion passed unanimously in a 6-0 voice vote.

## **Code Compliance Report**

Dave LaValle's report is attached. The demolition of 37 High Street residence is completed. The 9 W. Columbus Street Development Plan was approved after a hearing on Wednesday, November 19. The front vestibule has been removed and the front facade is to be restored similar to the historic facade. The building will be used for retail trade in art and possibly antiques.

## **Maintenance Report**

Josh Cherubini's report is attached. He prepared for the Christmas Tree Lighting event. He has done lots of snow and ice removal this month. He installed the new bike rack and a sign on the square. He had to locate and mark the brick section of Walnut Street for snow plow obstacles. David Simmons commented that Josh was doing a great job on Walnut St. Phase 3.

## **Wastewater Treatment Report**

Jason Watts' report is attached. Watts reported there was one power fail at the Walnut Street lift station on November 25<sup>th</sup>. There were no violations or major issues this month. One of the return sludge lines had to be pulled and cleaned out.

## **Ordinance No. 2013-17 (2<sup>nd</sup> Reading, Emergency)**

**An Ordinance Ratifying A Lease Agreement Between The Village Of Galena And The Galena Historic Foundation, Inc., And Declaring An Emergency.**

Mayor Hopper read the Ordinance.

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**Resolution No. 2013-31 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution Authorizing The Lease Agreement For Storage Space To Be Leased From Lewis “Joe” Underwood.**

Dave Adams made a motion to adopt Resolution No. 2013-31 as an emergency. David Simmons seconded the motion and the motion passed in a 5-0 roll call vote with Chris Underwood abstaining. Bolander-Yes Feole-Yes Underwood – Abstain Simmons-Yes Adams-Yes Piper-Yes

**Resolution No. 2013-33 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution To Hire Sally Hopper As The Village Of Galena Zoning And Planning Commission Clerk For The Calendar Year 2014; Setting Salary And Compensation; And Declaring An Emergency.**

Mayor Hopper read the Resolution. Jeanna Burrell explained that the hiring resolutions had language inconsistent with the Personal Policy Manual so all the resolutions were revised to remove conflicts.

**Resolution No. 2013-34 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution To Hire Michelle Dearth As The Part-Time Village Of Galena Assistant Fiscal Officer; Setting Salary And Compensation; And, Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2013-35 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution To Hire Marty Mazzie As The Full-Time Village Of Galena Fiscal Officer; Setting Salary And Compensation; And, Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2013-36 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Appointing David LaValle As Part-Time Zoning Inspector, Property Maintenance Official, And Flood Plain Administrator; Setting Salary And Compensation; And, Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2013-37 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Appointing Jeanna Burrell As Part-Time Village Administrator And Deputy Zoning Inspector; Setting Salary And Compensation; And, Declaring An Emergency.**

Mayor Hopper read the Resolution

**Resolution No. 2013-38 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution To Hire Joshua Cherubini As Maintenance Employee For The Village Of Galena, And Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2013-39 (2<sup>nd</sup> Reading)**

**A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) For The Village Of Galena For The Calendar Year 2014; Setting Compensation; And, Declaring An Emergency.**

Mayor Hopper read the Resolution.

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**Resolution No. 2013-40 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Adopting The Job Description For The Part-time Maintenance Employee And Amending Any Prior Legislation Inconsistent With This Resolution, And Declaring An Emergency.**

Dave Adams made a motion to suspend the rules for the 3<sup>rd</sup> reading. David Simmons seconded the motion and the motion passed unanimously in 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Dave Adams made a motion to adopt Resolution No. 2013-40 as an emergency. Chris Underwood seconded the motion and the motion was passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

**Resolution No. 2013-46 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Approving A Service Agreement With Professional Package Plant Services, And Declaring An Emergency.**

Mayor Hopper read the Resolution. Discussion was held regarding the confined space entry equipment. The contract will be revised with the responsibility on the contractor.

**Resolution No. 2013-47 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Exercising The Sixth Year Option With Big-O Refuse Corporation Regarding Residential Curbside Recycling And Disposal Of Solid Waste, And Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2013-48 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Declaring It Necessary To Levy A Tax In Excess Of The Ten Mil Limitation As A Replacement Tax For Current Operating Expenses In The Amount of Two Mills For Each One Dollar Of Valuation, Authorizing Certification Of The Same To The Board Of Elections And Declaring An Emergency.**

Dave Adams made a motion to suspend the rules for the second and third reading because the levy is expiring. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

David Simmons made a motion to adopt Resolution No. 2013-48 with the current Council members listed.

Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

**Resolution No. 2013-49 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Approving A 2014 Budget For The Village Of Galena, And Declaring An Emergency.**

Mayor Hopper read the Resolution. It was recommended that we evaluate leasing a copier machine verses purchasing.

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**Delaware County Regional Planning Commission Report**

Mayor Hopper had not met with the DCRPC this month due to the early Council meeting.

**BST&G Fire Board Report**

Paul Bolander had not met with the BST&G this month due to the early Council meeting. Council approved Dave Adams going with Paul to his last meeting with the BST&G with the possibility of him filling Paul's position on the fire board.

**Special Events Committee Report**

Chris Underwood reported that there was a good attendance at the Santa Event and everybody liked having it in the GVH Council chambers. The children enjoyed the craft.

**Executive Session**

David Simmons made a motion to adjourn to Executive Session for Real Estate (ORC 121.22.G2). Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Council adjourned to Executive Session at 8:26 p.m. (Newly voted members of council were invited to attend)

David Simmons made a motion to reconvene. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Council reconvened at 9:20 p.m.

**Adjournment**

Paul Bolander made a motion to adjourn. Chris Underwood seconded the motion and the motion passed unanimously in a 6-0 voice vote. The meeting adjourned at 9:21 p.m.

**Next Meeting**

The next Council meeting will be held January 6, 2014, 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Marty Mazzie, Fiscal Officer

\_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date