



**Minutes of the Village Council Meeting
November 28, 2011**

On Monday, November 28, 2011 the Village of Galena Council meeting was called to order at 7:05 p.m. in Council Chambers of the Municipal Building, 9 W. Columbus St., by Mayor Tom Hopper.

Roll Call

Tom Hopper, Mayor (Present)	Chris Underwood, Council President (Present)
Roberta Miller, Council Member (Present)	Nancy Feole, Council Member (Absent)
Rudy Rodriguez, Council Member (Present)	David Simmons, Council Member (Present)
Paul Bolander, Council Member (Present)	Marty Mazzie, Fiscal Officer (Present)

Also Present

Scott Jamison, Public Service Director/WWTP	Kenneth Molnar, Village Solicitor
Michelle Dearth, Assistant Fiscal Officer	John Bland
Jeanna Burrell, Assistant Public Service Director	Grace Piper
John Hower, Rinehart-Walters-Danner Ins.	Heather Adams
Dave Adams	

Meeting Minutes

Dave Simmons made a motion to approve the minutes of October 24, 2011. Rudy Rodriguez seconded the motion and the motion passed unanimously in a 5-0 voice vote to adopt October 24, 2011 minutes.

Guest Participation

John Hower representing Rinehart, Walters and Danner Insurance Agency reviewed the Village's Ohio Plan insurance policy. It is up for renewal on December 20, 2011.

Long-term Village resident John Bland asked council for permission to use a room in the Galena Village Hall to start a Galena museum. Bland would like to set up a nonprofit organization and donate his collection of historical items and information to the Village. Bland will work on details with Village Solicitor Ken Molnar.

Dave Adams complained about his next door neighbor who has ongoing issues such as large rats and garbage in the yard and other issues.

Payment of Invoices for November

Roberta Miller made a motion to pay the invoices for November and Chris Underwood seconded the motion. The motion passed in a 5-0 voice vote.

Fiscal Officer's Report

Marty Mazzie's report is attached. Mazzie presented an Ordinance to increase sewer rates by 3%. Monthly fee will be \$52.08, and Quarterly fee \$156.23. Total projected income for 2012 will be \$206,848.

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Resolution No. 2011-30 (1st Reading)

A Resolution To Hire Jeffrey Stokes As The Village Of Galena Maintenance Supervisor And Setting Salary And Compensation For Calendar Year 2012.

Mayor Hopper read the Resolution.

Resolution No. 2011-31 1st Reading)

A Resolution To Hire Sally Hopper As Clerk Of Zoning And Planning Commission For The Village Of Galena For The Calendar Year 2012.

Mayor Hopper read the Resolution.

Resolution No. 2011-32 (1st Reading)

A Resolution To Hire Michelle Dearth As The Part-Time Village Of Galena Assistant Fiscal Officer And Setting Salary And Compensation.

Mayor Hopper read the Resolution.

Resolution No. 2011-33 (1st Reading)

A Resolution To Hire Marty Mazzie As The Village Of Galena Fiscal Officer And Setting Salary And Compensation.

Mayor Hopper read the Resolution.

Resolution No. 2011-34 (1st Reading)

A Resolution To Hire Jeanna Burrell As The Part-Time Village Of Galena Assistant Public Service Director And Setting Salary And Compensation.

Mayor Hopper read the Resolution.

Resolution No. 2011-35 (1st Reading)

A Resolution Appointing Scott Jamison As The Village Of Galena Public Service Director, Zoning And Property Maintenance Official And Flood Plain Administrator And Setting Salary And Hourly Compensation.

Mayor Hopper read the Resolution.

Resolution No. 2011-36 (1st Reading)

A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) For The Village Of Galena For The Calendar Year 2012.

Mayor Hopper read the Resolution.

Resolution No. 2011-37 (1st Reading, Emergency)

A Resolution Transferring Funds In The Amount Of \$5,000 From The Sewer Capital Outlay Account Number 5201-541-590 To Repairs And Maintenance Account Number 5201-549-430 And Declaring An Emergency.

Dave Simmons made a motion to suspend the rules for second and third reading. Roberta Miller seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Miller-Yes Underwood-Yes Simmons-Yes Rodriguez-Yes Bolander-Yes

Roberta Miller made a motion to adopt Resolution No. 2011-37 as an emergency. Dave Simmons seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

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Miller-Yes Underwood-Yes Simmons-Yes Rodriguez-Yes Bolander-Yes

Resolution No. 2011-38 (1st Reading, Emergency)

A Resolution Authorizing The Mayor To Solicit Bids For Improvements To The Galena Village Hall In Accordance With The Architect's Estimates And Recommendation Of The Facilities Committee; To Advertise Such Solution For Bids; To Set A Date And Time For Bid Opening; To establish A Date And Time For Acceptance Or Rejection Of Bids; And To Reject Any and All Bids Or To Accept The Lowest And Best Responsible Bid And Declaring An Emergency.

Mayor Hopper read the Resolution.

Ordinance No. 2011-08 (1st Reading, Emergency)

An Ordinance Amending The Fees Schedule For Residential Sanitary Sewer Services And Amending Any Prior Ordinances Inconsistent Herewith And Declaring An Emergency.

Mayor Hopper read the Ordinance.

Ordinance No. 2011-09 (1st Reading, Emergency)

An Ordinance Suspending The Operation Of Basic Code Section 37.09(E) As To The Property Located At 2000 Alexander Road Consisting of 43.5 Acre Tract Of Land, More Or Less.

Dave Simmons made a motion to suspend the rules for the second and third reading. Paul Bolander seconded the motion and the motion passed unanimously in a roll call vote:

Miller-Yes Underwood-Yes Simmons-Yes Rodriguez-Yes Bolander-Yes

Dave Simmons made a motion to adopt Ordinance No. 2011-09 as emergency with change made to designate use of cross bow and bow and arrow as only weapons used. Rudy Rodriguez seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Miller-Yes Underwood-Yes Simmons-Yes Rodriguez-Yes Bolander-Yes

Public Service Director's Report

Scott Jamison's report is attached. A section of curb and sidewalk were replaced on Park Street in front of the Post Office and a storm sewer catch basin was repaired in front of 35 South Walnut Street.

Wastewater Treatment Report

Scott Jamison's report is attached. Jamison reported that the Ohio Environmental Protection Agency (OEPA) and the United States Environmental Protection Agency (USEPA) visited Galena's wastewater treatment plant (WWTP). USEPA officials are interested in the energy audit Galena completed with assistance from the OEPA. The Village evaluated energy usage and decreased the electrical usage in the WWTP by 20 percent during 2011 saving the Village \$3,800 as of October. American Electric Power's gridSMART program provided a \$4,000 reimbursement grant to purchase equipment for the project. Jamison plans to work with OEPA on a new project to further reduce energy consumption.

Assistant Service Director Report

Jeanna Burrell's report is attached. The Village was awarded another Community Parks Improvement Grant (CPIG) from Preservation Parks of Delaware County. The grant will reimburse nearly \$32,000 of the costs for Phase 3 of the Miller Park train playground, reducing the height of swing sets in both Miller and Ruffner parks, and building a pump house storage building at the Ruffner Park ball field. Village staff

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are also working with the Ohio To Erie Trail (OTET) Fund to place grant funded signs along the Galena portion of the OTET. The Village has acquired old railroad crossing signs to identify the trail as well.

Delaware County Regional Planning Commission Report

Mayor Tom Hopper has no report.

BST&G Fire Board Report

Paul Bolander reported that the BST&G Fire District has decided to move forward with a renewal levy with a small increase on the ballot.

Parks and Recreation Committee Report

The Committee did not meet.

Special Events Committee Report

The Village's Tree Lighting ceremony will be at 7 p.m., Sunday, December 4th at the Delaware County Bank's Galena branch. There will be Christmas stories with friends and neighbors and free hayrides. Santa arrives in Galena at 10 a.m. on Saturday, December 17th in Council Chambers at 9 W. Columbus Street. There will be Goodie bags for the children, petting zoo and free hayrides.

Facilities Committee Report

The Facilities Committee recommended to council to approve moving forward with advertising bids for construction work on the Galena Village Hall (formerly the Galena United Methodist Church). The project will include creating an Americans With Disabilities (ADA) compatible unisex bathroom, improving safety of the basement stairwell, and improving the northern fire escape exit. A pre-bid meeting will be held at the Village Hall, 109 Harrison Street at 3 p.m. on January 11, 2012. The project will be advertised for bids January 18- February 1st. The project should run February 13-April 9. Village staff will begin some demolition and general maintenance work to prepare for moving into staff offices and Council chambers next spring.

Zoning and Planning Commission Report

Mayor Tom Hopper had nothing to report. The Committee is reviewing fees and will bring recommendation to the next council meeting.

Delaware County Local Government Association

Mayor Tom Hopper had nothing to report.

Other Business

Council discussed briefly potential dates for the Organizational meeting in January 2012. Suggested dates were Tuesday, January 3rd and Thursday January 5th.

Executive Session

Executive session did not meet.

Adjournment

Chris Underwood made a motion to adjourn. Dave Simmons seconded the motion and the motion passed unanimously in a 5-0 voice vote. The meeting was adjourned at 9:29 p.m.

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Next Meeting

The next Council meeting is scheduled for December 19, 2011, 7 p.m., in Council Chambers at the Village Municipal Building.

Respectfully submitted, Marty Mazzie, Fiscal Officer

Fiscal Officer

Mayor