



**Minutes of the Village Council Meeting
November 27, 2017**

On Monday, November 27, 2017 the Village of Galena Council meeting was called to order at 7:02 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Thomas Hopper.

Roll Call

Tom Hopper, Mayor (Present)	Jason Hillyer, Council Member (Present)
Dave Adams, Council President (Present)	David Walker, Council Member (Present)
David Simmons, Council Member (Present)	Joe Stoll, Council Member (Absent)
Chris Underwood, Council Member (Present)	Suzanne Rease, Deputy Fiscal Officer (Present)

Also Present

Ken Molnar, Solicitor	Michelle Dearth, Asst. Fiscal Officer
Jeanna Burrell, Administrator	Marty Mazzie, Fiscal Officer
Bob Molter	Mike Fry
Jennifer Strong Delaware Health	Bob Long
Don Robertson	Kathy Krupa
Caleb Bell	Karin Underwood
John Hower	Robert Mazzie
Debbie Bess	Sharon Kaiser

Hearing To Establish The Galena New Community Authority

At 7:03 p.m. a public hearing was held on creating the Galena New Community Authority (NCA). Caleb Bell, from Bricker and Eckler, explained that the Galena NCA will be a special 10-mill charge on new developments that will provide four-mills for schools for a 20-year period: four-mills for the Village in perpetuity; and two-mills (or a negotiated amount) for the developer for infrastructure until those items are repaid. There were no public comments.

David Simmons made a motion to close the hearing. Jason Hillyer seconded the motion and the motion passed unanimously in a 5-0 voice vote.

The hearing was closed at 7:09 p.m.

Ordinance No. 2017-20 (1st Reading, Emergency)

An Ordinance Determining That The Establishment Of The Galena New Community Authority Will Be Conductive To The Public Safety, Convenience, And Welfare And Is Intended To Result In The Development Of A New Community And Declaring The New Community Authority To Be Organized And A Body Politic And Corporate, And Defining The Boundary Of The New Community District, And Declaring An Emergency.

Mayor Hopper read the Ordinance. David Simmons made a motion to suspend the rules for the second and third readings. Jason Hillyer seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

Dave Walker made a motion to adopt Ordinance 2017-20 removing the emergency language. Chris Underwood seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

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Retirement Recognition For Marty Mazzie

Mayor Hopper recognized Marty Mazzie for more than a decade of service to the Village. Mazzie, who is retiring in December, was appointed clerk/treasurer in March 2006. When the position was later changed, she became the Village's first fiscal officer in January 2007. She has handled Galena's financial affairs, acted as Council clerk, handled sewer utility billings, and served as the Village's first contact for customer service. Hopper awarded Mazzie a Mayor's Proclamation and a key to the Village.

Minutes of October 23, 2017

David Simmons made a motion to approve the minutes with the recommendations that were corrected by staff before the council meeting. Dave Walker seconded the motion and the motion passed unanimously in a 5-0 voice vote.

John Hower-Rinehart-Walters-Danner Insurance

John Hower from Rinehart-Walters-Danner Insurance presented the Village's proposal for property and casualty insurance for 2018.

Resolution No. 2017-58 1st Reading, Emergency)

A Resolution Authorizing Acquisition Of An Insurance Contract Through Rinehart-Walters-Danner Insurance Agency For Multiple Lines Of Municipal Insurance Through The Ohio Plan; And, Declaring An Emergency.

Mayor Hopper read the Resolution. David Simmons made a motion to suspend the rules for the second and third readings. Dave Adams seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

Chris Underwood made a motion to adopt Resolution 2017-58 and declaring an emergency. Dave Walker seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

Guest Participation

There was no guest participation.

Administrator's Report

Jeanna Burrell reported that the Village's next phase of the Galena Brick Trail will be funded in 2018 through an Ohio Department of Natural Resources' Clean Ohio Trail Fund grant. The multi-purpose trail will be paved from Holmes St., north of Miller Park, to south of the Heathermere development. One section remains to connect the Ohio to Erie Trail through Galena to Sunbury's Sandel Legacy Trail behind Big Walnut Elementary. Burrell reported the Village's Environmental Engineer Tom Marshall has been working with design engineers at IBI Group to complete data collection and designs for the new wastewater treatment plant. The Village has filed additional information with the Ohio Environmental Protection Agency and filed a building permit with Delaware County. Marshall posted a Request for Qualifications notice for Design/Build companies. Interested construction and engineering firms attended a meeting and site walk through and filed Statements of Qualifications.

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Fiscal Officer Report

Deputy Fiscal Officer Suzanne Rease noted that the final 2015-2016 audit meeting was held with the State Auditor's Office. Fourth quarter sewer bills were sent out and a budget was drafted for the Finance Committee review. The Committee's recommended 2018 budget received a first reading. First readings were held on 2018 personnel resolutions. Rease has been recommended as the new fiscal officer with Michelle Dearth increasing her hours as assistant fiscal officer. A variety of training and meetings have been held in anticipation of Mazzie's retirement

Payment of Invoices for November

David Simmons made a motion to approve the invoices for November. Dave Walker seconded the motion and the motion passed unanimously in a 4-0 voice vote. (Dave Adams left the meeting briefly.)

Approval of Financial Statements

Dave Walker made a motion to approve the Financial Statements. David Simmons seconded the motion and the motion passed unanimously in a 4-0 voice vote.

Dave Adams returned to the meeting.

Code Compliance Report

Dave LaValle reported the zoning staff continues to work with engineers on the final engineering for Arrowhead Lake Estates. Staff has been working long-term on bringing the Sambuca's Greenhouse into compliance with its development plan. A Development Plan Amendment for 9 W. Columbus St. has been approved for a coffee shop to be known as, The Galena Coffee Vault.

Wastewater Treatment Report

Brian Rammelsberg reported there were no violations this month except for flows. There were two heavy rain events that caused the effluent flow meter to read higher than actual. There were two days that the Village lost power but it caused no problems. On 11/1/17 a tap inspection was done at 404 Hawkins Drive. Grinder pump was replaced at 185 North Walnut St.

Maintenance Report

Josh Cherubini reported the maintenance staff wrapped up final mowing and weeding, and clearing of leaves, litter and debris from the trails. Streetlight repairs have been completed.

Resolution No. 2017-42 (1st Reading, Emergency)

A Resolution Exercising The Year 4 Option With Waste Management Corporation Regarding Residential Curbside Recycling And Disposal Of Municipal Solid Waste, And Declaring An Emergency.

Mayor Hopper read the Resolution. Dave Adams made a motion to suspend the rules for the second and third readings. Dave Walker seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

Dave Adams made a motion to adopt Resolution No. 2017-42 as an emergency. Dave Walker seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

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Resolution No. 2017-43 (1st Reading, Emergency)

A Resolution Transferring Funds In The Amount Of \$300 From Professional And Technical Services Account Number 1000-790-349 To Medicare Account Number 1000-730-213: And Transferring \$6,000 From Salary-Mayor Account Number 1000-710-161 To Salary-Administrator Account Number 1000-710-131: And, Declaring An Emergency.

Mayor Hopper read the Resolution. Dave Walker made a motion to suspend the rules for the second and third readings. Jason Hillyer seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

Dave Adams made a motion to adopt Resolution 2017-43 as an emergency. Dave Walker seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

Resolution No. 2017-44 (1st Reading, Emergency)

A Resolution To Hire Michelle Dearth As The Village Of Galena Assistant Fiscal officer For Calendar Year 2018; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2017-45 (1st Reading, Emergency)

A Resolution To Hire Suzanne Rease As The Village Of Galena Fiscal Officer For Calendar Year 2018; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read Resolution.

Resolution No. 2017-46 (1st Reading, Emergency)

A Resolution To Hire Dave Lavallo As The Village Of Galena Zoning Inspector, Property Maintenance Official, And Flood Plain Administrator For Calendar Year 2018; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read Resolution.

Resolution No. 2017-47 (1st Reading, Emergency)

A Resolution Appointing Jeanna Burrell As The Village Of Galena Village Administrator For Calendar Year 2018; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read Resolution.

Resolution No. 2017-48 (1st Reading, Emergency)

A Resolution To Hire Kenneth Levi Koehler As The Village Of Galena Code Compliance Assistant And Deputy Zoning Inspector For Calendar Year 2018; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read Resolution.

Resolution No. 2017-49 (1st Reading, Emergency)

A Resolution To Hire Kenneth Levi Koehler As A Village Of Galena Maintenance Employee For Calendar Year 2018; Setting Salary And Compensation; And, Declaring An Emergency.

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Mayor Hopper read Resolution.

Resolution No. 2017-50 (1st Reading, Emergency)

A Resolution Hiring Joshua Cherubini As Maintenance Supervisor For The Village Of Galena For The Calendar Year 2018; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read Resolution.

Resolution No. 2017-51 (1st Reading, Emergency)

A Resolution To Hire Cody Hale As A Village Of Galena Maintenance Employee For The Calendar Year 2018; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read Resolution.

Resolution No. 2017-52 (1st Reading, Emergency)

A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) For The Village Of Galena For The Calendar Year 2018; Setting Compensation: And, Declaring An Emergency.

Mayor Hopper read Resolution.

Resolution No. 2017-53 (1st Reading, Emergency)

A Resolution Authorizing A Contract With The City Of Delaware For Prosecutorial Services For Calendar Year 2018; And, Declaring An Emergency.

Mayor Hopper read Resolution.

Resolution No. 2017-54 (1st Reading, Emergency)

A Resolution Approving A Service Agreement With Professional Package Plant Services For Calendar Year 2018; setting Compensation; And, declaring An Emergency.

Mayor Hopper read Resolution.

Resolution No. 2017-55 (1st Reading, Emergency)

A Resolution To Hire Suzanne Rease As the Village Of Galena Zoning And Planning Commission Clerk For The Calendar Year 2018; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read Resolution.

Resolution No. 2017-56 (1st Reading, Emergency)

A Resolution Authorizing The Lease Agreement For Storage Space To Be Leased From Lewis “Joe “ Underwood; And, Declaring An Emergency.

Mayor Hopper read Resolution. Dave Adams made a motion to suspend the rules for the second and third readings. Dave Walker seconded the motion and the motion passed unanimously in a 5-0 roll call vote: Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

Dave Walker made a motion to adopt Resolution No. 2017-56 as an emergency. Dave Simmons seconded the motion and the motion passed in a 4-0 roll call vote:

Underwood-Abstain Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

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Resolution No. 2017-57 (1st Reading, Emergency)

A Resolution Authorizing The Delaware County Building Department To Enforce Building Codes For All Properties Within The Village Of Galena For Calendar Year 2018; And, Declaring An Emergency.

Mayor Hopper read Resolution. Dave Adams made a motion to suspend the rules for the second and third readings. Dave Walker seconded the motion and the motion passed unanimously in a 5-0 roll call vote:
Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

David Simmons made a motion to adopt Resolution No. 2017-57 as an emergency. Jason Hillyer seconded the motion and the motion passed unanimously in a 5-0 roll call vote:
Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

Resolution No. 2017-59 (1st Reading, Emergency)

A Resolution Authorizing A Membership Agreement Between The Regional Income Tax Agency (RITA) And The Village Of Galena Regarding The RITA Owned And Controlled Tax Authority Portal Agreement.

Resolution was withdrawn.

Resolution No. 2017-60 (1st Reading, Emergency)

A Resolution Authorizing A Working Agreement Between The Delaware Soil And Water Conservation District (DSWCD) And The Village Of Galena, And Declaring An Emergency.

Mayor Hopper read Resolution. Dave Simmons made a motion to suspend the rules for the second and third readings. Dave Adams seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

Jason Hillyer made a motion to adopt Resolution No. 2017-60 as an emergency. Dave Walker seconded the motion and the motion passed unanimously in a 5-0 roll call vote:
Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

Resolution No. 2017-61 (1st Reading, Emergency)

A Resolution Approving A 2018 Budget For The Village Of Galena, And, Declaring An Emergency.

Mayor Hopper read Resolution.

Resolution No. 2017-62 (1st Reading, Emergency)

A Resolution Adopting Rules Of Council For Calendar Year 2018; And, Declaring An Emergency.

Mayor Hopper read Resolution. Dave Walker made a motion to suspend the rules for the second and third readings. Dave Adams seconded the motion and the motion passed unanimously in a 5-0 roll call vote:
Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

Dave Walker made a motion to adopt Resolution No. 2017-62 as an emergency. Dave Adams seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

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Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

Resolution No. 2017-63 (1st Reading, Emergency)

A Resolution Transferring Funds In The Amount of \$2,000 From Repairs And Maintenance Account Number 5201-549-430 To Principal Account Number 5201-850-710; And, Declaring An Emergency.

Mayor Hopper read Resolution. Dave Walker made a motion to suspend the rules for the second and third readings. Dave Simmons seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

Dave Walker made a motion to adopt Resolution No. 2017-63 as an emergency. Dave Simmons seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

Ordinance No. 2017-21 (1st Reading, Emergency)

An Ordinance Ratifying A Lease Agreement Between The Village of Galena And The Galena Historic Foundation, Inc., And, Declaring An Emergency.

Mayor Hopper read Ordinance. Dave Adams made a motion to suspend the rules for the second and third readings. Dave Simmons seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

Dave Walker made a motion to adopt Ordinance No. 2017-21 as an emergency. Dave Simmons seconded the motion and the motion passed unanimously in a roll call vote:

Underwood-Yes Walker-Yes Simmons-Yes Adams-Yes Hillyer-Yes

Delaware County Regional Planning Commission

Mayor Hopper had nothing new to report.

BST&G

Chris Underwood reported that he did not attend meeting.

Zoning and Planning Commission Report

Mayor Hopper reported that the meeting was an update meeting. There will be no December meeting unless something comes up. Mark Brooks has agreed to be reappointed for another term. (His term is up this year).

MORPC Report

David Simmons reported that the guest speaker was Don DePerro, president and CEO of the Columbus Chamber. He spoke about a health care program for companies with 0-50 employees created in cooperation with the Cleveland Chamber. They also have a program for people 50+ because there are too few millennials to fill the jobs of all the retired baby boomers. The major agenda was approval of a Transit Pass Program for employers in downtown Columbus. Provides free bus passes for employees. Funding comes from FHWA and business owners who are assessed bus fares. For more information contact Thea Walsh (twalsh@morpc.org). House Bill 3-the "DataOhio" bill specifies requirements for posting public records online and would establish a grant program for administering it. Show Me The Money workshop for free December 7 for local agency officials on funding and resources for transportation projects.

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Electronic Media Committee

Dave Simmons reported that this is an effort to help the Village with social media. The Village has applied for an intern through MORPC to help create a social media plan. The media committee members will be Dave Simmons, Jason Hillyer, Levi Koehler, and Fred Fuller.

Other Business

Need to set up a meeting for council orientation for new council members , and anyone who wants a refresher course.

Adjournment

Dave Adams made a motion to adjourn. Jason Hillyer seconded the motion and the motion passed unanimously in a 5-0 voice vote. The meeting adjourned at 9:13 p.m.

Next Meeting

The next Council meeting will be held on December 18, 2017 at 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Michelle Dearth, Asst. Fiscal Officer

Deputy Fiscal Officer	Date	Mayor	Date
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Certification: I, Suzanne Rease, Deputy Fiscal Officer of the Village of Galena, Ohio hereby certify that publication of these Minutes was duly made by posting true copies thereof at five (5) of the most public places as determined by Council in Resolution 2015-18.