



**Minutes of the Village Council Meeting  
November 26, 2012**

**On Monday, November 26, 2012 the Village of Galena Council meeting was called to order at 7:05 p.m. in Council Chambers of the Galena Village Hall, 109 Harrison Street, by Mayor Tom Hopper.**

**Roll Call**

Tom Hopper, Mayor (Present)	Nancy Feole, Council President (Present)
Grace Piper, Council Member (Present)	David Simmons, Council Member (Present)
Paul Bolander, Council Member (Present)	Dave Adams, Council Member (Present)
Chris Underwood, Council Member (Present)	Marty Mazzie, Fiscal Officer (Present)

**Also Present**

Ken Molnar, Village Solicitor	Jeanna Burrell, Interim Administrator
Sally Hopper	Andrew Hopper
Heather Adams	Josh Cherubini
David Rease	Matt Rease
Nick Rease	Suzanne Rease
Karin Underwood	

**Mayor's Proclamation**

Mayor Hopper recognized Nicholas Rease for achieving Eagle Scout status. Rease gathered materials donated by local business and, with help from Boy Scout Troop 387 scouts, leaders, and volunteers, built six dog houses and two cat condos for the Humane Society of Delaware County.

**Resolution No. 2012-22 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Authorizing The Repair And Maintenance Of Street Lights On The Sunbury Road Bridge And Declaring An Emergency.**

Paul Bolander made a motion to suspend the rules for the second and third readings. Dave Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Nancy Feole made a motion to adopt Resolution No. 2012-22 as an emergency. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

**Guest Participation**

Karin Underwood discussed the Christmas tree lighting and Santa events and asked council for help since we don't presently have a maintenance person. Mayor, Tom Hopper agreed to help with the tree lighting and the new maintenance person should be available to help with the Santa event.

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### **Executive Session**

Dave Simmons made a motion to adjourn to Executive Session for the purpose of discussing Personnel. (ORC 121.22G1). Nancy Feole seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes  
Council adjourned to Executive Session at 7:16 p.m.

Dave Simmons made a motion to reconvene. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Council reconvened at 7:32 p.m.

### **Resolution No. 2012-29 (1<sup>st</sup> Reading, Emergency)**

#### **A Resolution To Hire Joshua Cherubini As The Galena Maintenance Employee For 90 Day Probationary Period, Setting Compensation, And Declaring An Emergency.**

Nancy Feole made a motion to suspend the rules for the second and third readings. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Nancy Feole made a motion to adopt Resolution No. 2012-29 as an emergency and amending the dates to read for the period December 10, 2012 through March 10, 2013. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

### **Meeting Minutes**

Dave Simmons made a motion to approve the minutes of October 22, 2012 as read. Nancy Feole seconded the motion and the motion passed unanimously in a 6-0 voice vote to adopt the October 22, 2012 minutes.

### **Interim Village Administrator's Report**

Jeanna Burrell's report is attached. Burrell noted the Village moved its offices to 109 Harrison Street on November 16<sup>th</sup>. There is a lot of unboxing and organizing still to do but the offices are up and running. Open houses are being held each Saturday, 1-2 p.m., to show the Village Municipal Building at 9 W. Columbus Street. She also reported that the Village truck is ready for winter with the snow plow and salt spreader installed. Del-Co Water and Columbia Gas have finished most of their line relocation work in preparation for the Walnut Street Phase 3 reconstruction. A new grant-funded pump house was completed to store the equipment for the Ruffner Park ball field irrigation system.

Nancy Feole had to leave at 7:50 p.m.

### **Fiscal Officer's Report**

Marty Mazzie's report is attached. Mazzie discussed a potential of \$20,000 in funding reductions for 2013 from the income tax loss of school administrators moving their offices out of the Village; reduction in local government funds; and, decreases in automobile license taxes. She also reported that the Regional Income Tax Agency will meet subpoenaed residents to discuss income tax delinquencies 9 a.m.-5 p.m. on February 11 at the Village Hall.

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**Payment of Invoices for November**

Paul Bolander made a motion to pay the invoices for November and Chris Underwood seconded the motion. The motion passed in a 5-0 voice vote.

**Resolution No. 2012-19 (3<sup>rd</sup> Reading)**

**A Resolution Exercising The Fifth Year Option With Big “O” Refuse Corporation Regarding Curbside Recycling And Disposal Of Municipal Solid Waste.**

David Simmons made a motion to adopt Resolution No. 2012-19. Dave Adams seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Bolander-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

**Resolution No. 2012-20 (3<sup>rd</sup> Reading)**

**A Resolution Establishing A Tobacco-Free Parks and Recreation Facility Policy.**

Mayor Hopper read the Resolution. No action was taken.

**Resolution No. 2012-23 (1<sup>st</sup> Reading, Emergency)**

**Resolution Ratifying A Contract With The Delaware City Prosecutor’s Office To Provide Prosecutorial Services For Calendar Year 2013 And Declaring An Emergency.**

Grace Piper made a motion to suspend the rules for second and third readings. Paul Bolander seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Bolander-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Grace Piper made a motion to adopt Resolution No. 2012-23. Paul Bolander seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Bolander-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

**Resolution No. 2012-24 (1<sup>st</sup> Reading)**

**A Resolution To Hire Sally Hopper As Clerk Of Zoning And Planning Commission For The Village Of Galena For The Calendar Year 2013 And Setting Salary And Benefits.**

Mayor Hopper read the Resolution.

**Resolution No. 2012-25 (1<sup>st</sup> Reading)**

**A Resolution To Hire Michelle Dearth As The Part-Time Village Of Galena Assistant Fiscal Officer And Setting Salary And Compensation.**

Mayor Hopper read the Resolution.

**Resolution No. 2012-26 (1<sup>st</sup> Reading)**

**A Resolution To Hire Marty Mazzie As The Village Of Galena Fiscal Officer And Setting Salary And Compensation.**

Mayor Hopper read the Resolution.

**Resolution No. 2012-27 (1<sup>st</sup> Reading)**

**A Resolution Appointing David LaValle As Zoning Inspector, Property Maintenance Official, And Flood Plain Administrator And Declaring An Emergency.**

Mayor Hopper read the Resolution.

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**Resolution No. 2012-28 (1<sup>st</sup> Reading)**

**A Resolution To Hire Jeanna Burrell As Part Time Village Administrator And Deputy Zoning Official Commencing January 01, 2013 And Setting Salary And Benefits.**

Mayor Hopper read the Resolution.

**Resolution No. 2012-30 (1<sup>st</sup> Reading)**

**A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) For The Village Of Galena For The Calendar Year 2013.**

Mayor Hopper read the Resolution.

**Resolution No. 2012-31 (1<sup>st</sup> Reading)**

**A Resolution Adopting Job Descriptions For The Village Administrator, Deputy Zoning Inspector, Zoning Inspector, Property Maintenance Official, And Flood Plain Administrator And Amending Any Prior Legislation Inconsistent With This Resolution.**

Mayor Hopper read the Resolution.

**Ordinance No. 2012-15 (1<sup>st</sup> Reading, Emergency)**

**An Ordinance Amending Ordinance 2006-03 Generally Known As The Sewer Use Ordinance For The Village Of Galena Which Was adopted On March 27, 2006 Adjusting The Service Rates Set Forth Therein Together With Declaring An Emergency.**

Mayor Hopper read the Ordinance.

**Ordinance No. 2012-16 (1<sup>st</sup> Reading)**

**An Ordinance Approving An Administrative Extension For The Implementation Of A Development Plan For A 192.53 Acre Tract More Or Less Located At The Intersection Of Vans Valley Road And Joe Walker Road.**

Mayor Hopper read the Ordinance.

**Delaware County Regional Planning Commission Report**

Mayor Tom Hopper reported that the commission approved a new subdivision in Genoa Township that would have 80-to 100 homes.

**BST&G Fire Board Report**

Paul Bolander had nothing new to report.

**Special Events Committee Report**

Karin Underwood reported she needs 4 tables at the Delaware County Bank where the Village residents fellowship following the Tree Lighting for homemade cookies and hot chocolate. Mayor Hopper agreed to have the tables there by 6:00 Sunday evening in time to have things ready for the 7:00 Tree Lighting.

**Zoning and Planning Commission Report**

Mayor Tom Hopper had nothing to report.

**Galena Historical Foundation**

Village Solicitor Ken Molnar reported a lease agreement would be considered at the December Council meeting .

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### Other Business

Council discussed repairing the ceiling tiles in the auditorium. David Simmons suggested he could get information on how to repair them. Karin Underwood asked about the Dodge trucks that Scott Jamison purchased and what we plan to do with them. Council discussed the matter. Heather Adams said the south end of Walnut Street “looks like a slum”. Council discussed the Columbia Gas and DelCo Water projects that required the steel plates in the road and the time frame the jobs would be complete. Adams also discussed ongoing issues with their neighbor’s property.

### Executive Session

David Simmons made a motion to adjourn to Executive Session to discuss Personnel (ORC 121.22G1), Real Estate (ORC 121.22G2), and Pending Litigation (ORC 121.22G3). Dave Adams seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Bolander-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Council adjourned to Executive Session at 9:19 p.m.

David Simmons made a motion to reconvene. Chris Underwood seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Bolander-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Council reconvened at 10:34 p.m.

### Adjournment

Paul Bolander made a motion to adjourn. Chris Underwood seconded the motion and the motion passed unanimously in a 5-0 voice vote. The meeting was adjourned at 10.35 p.m.

### Next Meeting

The next Council meeting is scheduled for Monday, December 17, 2012, at 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Marty Mazzie, Fiscal Officer

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Fiscal Officer

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Mayor