



**Minutes of the Village Council Meeting
November 25, 2013**

On Monday, November 25, 2013 the Village of Galena Council meeting was called to order at 7:08 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Tom Hopper.

Roll Call

Tom Hopper, Mayor (Present)	Nancy Feole, Council Member (Present)
Dave Adams, Council President (Present)	David Simmons, Council Member (Present)
Paul Bolander, Council Member (Present)	Grace Piper, Council Member (Present)
Chris Underwood, Council Member (Present)	Marty Mazzie, Fiscal Officer (Present)

Also Present

Michelle Dearth, Assistant Fiscal Officer	Ken Molnar, Village Solicitor
Jeanna Burrell, Village Administrator	Heather Adams
Karin Underwood	Christina Fuller
Jim Lipnos, Homewood Corp. President	Sylvia Bolander
John Hower, Rinehart-Walters-Danner Ins.	Joe Stoll

Minutes of October 28, 2013

David Simmons made a motion to approve the minutes of October 28, 2013 as read. Nancy Feole seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Mayor's Proclamation

Mayor Thomas Hopper presented a proclamation to Paul Bolander for his outstanding service to the Village. Bolander has served four years on Council including the Facilities, Finance, Grants, and Personnel Committees. He also represented the Village on the BST&G Fire Board and has served as their president.

Insurance

John Hower, from Rinehart-Walters-Danner and Associates, made a presentation about the village's 2014 insurance coverage through the Ohio Plan.

Guest Participation

Jim Lipnos, Homewood Corporation President, brought information to Council about platting phase C of the Estates at Blackhawk on Dustin Rd. This phase includes 22 lots on nearly 13 acres. There is one more phase of the development.

Ordinance No. 2013-16 (2nd Reading)

An Ordinance Approving The Final Plat Of The Estates At Blackhawk Phase C.

Dave Adams made a motion to suspend the rules for the third reading. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

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Grace Piper made a motion to adopt Ordinance No. 2013-16. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Administrator's Report

Jeanna Burrell's report is attached. Burrell reported that the Village was finally able to meet with Walnut St. contractor Complete General Construction (CGC) on November 5th. Negotiations have resulted in CGC planning to reset bricks in several areas beginning December 2, weather permitting. They will rework storm water and sewer inlets that are not flush with the road. They also plan to trim high grass and return in the spring to correct landscaping problems. The Village has held their pay request since they had not returned in more than three months since the road was completed to discuss or correct the punch list of deficiencies on the road.

Del-Co Water Company is currently putting in new water lines along Walnut Street downtown and at the intersection of Walnut and Harrison streets. Their contractor also placed a new fire hydrant on the square in the wrong location. It will be relocated when a new Village water tap is installed on the square to separate the Village's water source from the previous municipal building.

W. B. Republic is progressing on work for an Americans with Disabilities Act (ADA) access to the Galena Village Hall's lower level. Work has been delayed until Columbia Gas recently moved a gas line. The rest of the sidewalk work is now in progress. Investigation into rotted wood around the entrance has revealed that the problem is not larger than expected and can be fixed within the current project budget.

Fiscal Officer's Report

Marty Mazzie's report is attached. Mazzie reported that a mailing went out to all residents informing them of their income tax obligations. The 2014 budget continues to be developed for the Council approval at the Organizational meeting in January. The 2011 and 2012 audit by the State has not been completed. The auditors are still asking for more information. Mazzie has been in contact with AEP concerning the four-way flasher on the square. The Village was falsely billed during the time of construction of the bridge and they have promised a refund from April to the current bill. Council requested that only two copies of news clippings be provided at the Council meeting in the future.

Payment of Invoices for November

Paul Bolander made a motion to pay the invoices for November and Chris Underwood seconded the motion. The motion passed unanimously in a 6-0 voice vote.

Code Compliance Report

Dave LaValle's report is attached. A new development plan was approved for SAE-MJME Family, LLC. The owners of the previous municipal building at 9 W. Columbus St. are renovating the building. They plan to open an art and antiques gallery.

Maintenance Report

Josh Cherubini's report is attached. He finished up with the fall work around the Village and made preparations for the Halloween event. The Chevy truck has needed new front tires and various repairs as well as preparing it for winter use.

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Wastewater Treatment Report

Jason Watts' report is attached. There were no violations reported. There were numerous power failures' this month at Walnut St. and the sewer plant. Some of those were weather related and some were not. One sewer tap inspection was done this month. The Village received a new generator for its wastewater treatment system. A backup pump is being delivered.

Ordinance No. 2013-17 (1st Reading)

An Ordinance Ratifying A Lease Agreement Between The Village Of Galena And The Galena Historic Foundation, Inc., And Declaring An Emergency.

Mayor Hopper read the Ordinance.

Resolution No. 2013-31 (2nd Reading)

A Resolution Authorizing The Lease Agreement For Storage Space To Be Leased From Lewis "Joe" Underwood.

Mayor Hopper read the Resolution. The amount has been increased from \$300 to \$400 per month.

Resolution No. 2013-33 (1st Reading, Emergency)

A Resolution To Hire Sally Hopper As The Village Of Galena Zoning And Planning Commission Clerk For The Calendar Year 2014; Setting Salary And Compensation; And Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2013-34 (1st Reading, Emergency)

A Resolution To Hire Michelle Dearth As The Part-Time Village Of Galena Assistant Fiscal Officer; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2013-35 (1st Reading, Emergency)

A Resolution To Hire Marty Mazzie As The Part-Time Village Of Galena Fiscal Officer; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution. Paul Bolander suggested that the Resolution should say "Full-Time". Council agreed.

Resolution No. 2013-36 (1st Reading, Emergency)

A Resolution Appointing David LaValle As Part-Time Zoning Inspector, Property Maintenance Official, And Flood Plain Administrator; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2013-37 (1st Reading, Emergency)

A Resolution Appointing Jeanna Burrell As Part-Time Village Administrator And Deputy Zoning Inspector; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

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Resolution No. 2013-38 (1st Reading, Emergency)

A Resolution To Hire Joshua Cherubini As Maintenance Employee For The Village Of Galena, And Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2013-39 (1st Reading)

A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) For The Village Of Galena For The Calendar Year 2014; Setting Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2013-40 (1st Reading, Emergency)

A Resolution Adopting The Job Description For The Part-time Maintenance Employee And Amending Any Prior Legislation Inconsistent With This Resolution, And Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2013-41 (1st Reading, Emergency)

A Resolution Authorizing The Delaware County Building Department To Enforce Building Codes For Residential Properties Within The Village Of Galena For Calendar Year 2014, And Declaring An Emergency.

Dave Adams made a motion to suspend the rules for the second and third readings. Chris Underwood seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Paul Bolander made a motion to adopt Resolution No. 2013-41 as an emergency. Nancy Feole seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Resolution No. 2013-42 (1st Reading, Emergency)

A Resolution Adopting Rules Of Council for Calendar Year 2014, And Declaring An Emergency.

Dave Adams made a motion to suspend the rules for the second and third readings. Nancy Feole seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Paul Bolander made a motion to adopt Resolution No. 2013-42 as an emergency. Chris Underwood seconded the motion. The motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Resolution No. 2013-43 (1st Reading, Emergency)

A Resolution Amending The Bonding Requirements For Elected And Appointed Officials, And Declaring An Emergency.

Dave Adams made a motion to suspend the rules for the second and third readings. Chris Underwood seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

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Nancy Feole made a motion to adopt Resolution No. 2013-43 as an emergency. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Resolution No. 2013-44 (1st Reading, Emergency)

A Resolution Authorizing Acquisition Of An Insurance Contract Through The Ohio Plan For Multiple Lines Of Municipal Insurance Through Rinehart-Walters-Danner And Associates, And Declaring An Emergency.

Dave Adams made a motion to suspend the rules for the second and third readings. Nancy Feole seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

David Simmons made a motion to adopt Resolution No. 2013-44 as an emergency. Nancy Feole seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Resolution No. 2013-45 (1st Reading, Emergency)

A Resolution Authorizing A Contract With The City Of Delaware For Prosecutorial Services, And Declaring An Emergency.

Dave Adams made a motion to suspend the rules for the second and third readings. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Dave Adams made a motion to adopt Resolution No. 2013-45 as an emergency. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Resolution No. 2013-46 (1st Reading, Emergency)

A Resolution Approving A Service Agreement With Professional Package Plant Services, And Declaring An Emergency.

Mayor Hopper read the Resolution. Questions were raised about the budget request for confined space entry equipment. Dave Adams said that as a private contractor, PPPS should provide their own safety equipment and it should actually be an OSHA requirement. Jeanna will discuss this with Dale Davis.

Resolution No. 2013-47 (1st Reading, Emergency)

A Resolution Exercising The Sixth Year Option With Big-O Refuse Corporation Regarding Residential Curbside Recycling And Disposal Of Solid Waste, And Declaring An Emergency.

Mayor Hopper read the Resolution.

Delaware County Regional Planning Commission Report

Mayor Hopper had nothing pertinent to the Village to report.

BST&G Fire Board Report

Paul Bolander had nothing new to report.

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Special Events Committee Report

Karin Underwood reported that preparations are being made for Christmas activities in the Village. The Christmas tree lighting on the Village Square will be at 7 p.m., Sunday, December 8. Council discussed the various choices and expenses for decorating the tree on the square. The primary vendor considered was The Light Before Christmas. The original bid was nearly \$5,000 but they lowered it to \$3,249. Nancy Feole made a motion to approve the contract with The Light Before Christmas to decorate the tree on the square for \$3,249. David Simmons seconded the motion and the motion passed in a 5-1 voice vote.

Santa Claus will be at the Galena Village Hall (GVH), 109 Harrison St., on Saturday, December 14 from 10 a.m.-Noon. Paul Bolander made a motion to approve the payment of \$75 to Santa (Rick Shank) before the next Council meeting. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Council directed staff to find funds to cover the extra tree expenses and suggested that the budget for Christmas expenses be increased for year 2014.

Adjournment

David Simmons made a motion to adjourn. Chris Underwood seconded the motion and the motion passed unanimously in a 6-0 voice vote. The meeting adjourned at 9:41 p.m.

Next Meeting

The next Council meeting will be held December 16, 2013, 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Marty Mazzie, Fiscal Officer

Fiscal Officer

Date

Mayor

Date