

**Minutes of the Village of Galena
Council Meeting
November 24, 2003**

On Monday, November 24, 2003, the Council meeting of the Village of Galena was called to order at 7:07 p.m. in the Council Chambers of the Municipal Building, 9 W. Columbus St., by Mayor Tom Hopper.

Roll Call

Present

Ed Collinsworth, Village Clerk
Tony Hamilton, Council Member
Betsy Hildebrand, Council Member
Tom Hopper, Mayor

Roberta Miller, Council Member
Jim Slifko, Council Member
David Simmons, Council Member
Chris Underwood, Council Member

Also Present

David LaValle, Public Service Director
Dagmar Cianelli, This Week Big Walnut
Susie Kossmann, Parks and Recreation Co-chair
Pamela Hamilton, Maintenance Employee
Mike Hamilton, Maintenance Supervisor

Bob Jablonski, Poggemeyer Design Group
Richard Heyman, Poggemeyer Design Group
Michael Atherine, Poggemeyer Design Group
Dick Carpenter, resident

Meeting Minutes

Roberta Miller moved to accept the October 24 minutes and David Simmons seconded. The motion passed unanimously 6-0 in a voice vote.

Payment of Invoices for November

Betsy Hildebrand moved that the Village pay invoices for November. Roberta Miller seconded the motion and it passed unanimously 6-0 in a voice vote.

Police Report

There was no one present to give a report.

Wastewater Treatment Plan Study Report

Bob Jablonski, from Poggemeyer Design Group (PDG), introduced the Wastewater Treatment Study Report. The report is basically a 208 plan to submit to the OEPA to create Galena's own sewer district. Bob introduced Mike Atherine, a PDG principal who heads up the environmental division and oversaw the study. Also present was Dick Heyman, a PDG principal, heads up the environmental planning department.

Dick Heyman reviewed the draft plan distributed to Council. The plan started as a general plan for the wastewater treatment plant then, following a number of meetings, became a 208 plan to submit to the OEPA.

PDG looked at various technologies based on ease in expansion. Based on existing and potential development, the growth numbers are quite large, building out at 1.7 million gallons per day (mgd) from the existing 75,000 gallons per day plant.

Dick reviewed the existing wastewater system and noted that records at the EPA show a number of violations at the plant. The sewer lines show much higher capacity than are actually being used today. He said that the Village could serve a 2,200-acre area with a wastewater district for 4,284 additional homes. The plant could be built in 500,000 mgd phases.

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He discussed anti-degradation rules and the importance of the receiving stream as a typical watershed and a drinking water source. It is important to choose a technology that can discharge the highest quality of water possible. Alternative 1 is a Membrane Bioreactor and alternative 2 is an Orbal Oxidation Ditch. Other alternatives were explored but were not feasible. Advantages and disadvantages of the two alternatives were discussed as were cost estimates. Many one-time costs are included in phase 1. The orbal ditch requires more space than the membrane plant.

The tap fees will pay for the facilities, excluding the existing homes that have already paid tap fees. Existing fees are \$6,400 per home. Existing customers may even see lower maintenance fees and the Village would have extra revenue beyond the facility construction cost to help increase sewer line sizes.

David Simmons asked about the difference between the County's 290 gallons per house flow estimate and PDG's 400 gallons per house estimate. Dick answered that it reflects peak factors and EPA standards for approval.

Mike Atherine explained various treatment technologies. He also said the existing package plant will not pass future EPA requirements and will be expensive to upgrade. The OEPA is very excited about this new technology membrane system and it is being used around the U.S. They will approve either membrane or ditch technology. Finding staff to operate either technology is not a problem even though the County is not comfortable with membrane technology operation. Membrane plant costs are dropping as they become more popular. Membranes have to be replaced every 10 years as do motors on the ditch system. No decision has to be made about which technology at the time of application. Membranes will put out better quality water than Sunbury does. Expanding the existing plant, which is operating at half capacity, would be a mistake because of the numerous violations already occurring with that technology.

RESOLUTION 2003-12 (1st Reading and Declaring an Emergency)

A Resolution Accepting the Wastewater Treatment Plan, Separating from the County Sewer District, Hiring Poggemeyer Design Group to Submit a 208 Plan to the OEPA, and to Begin Planning to Build a New Galena Owned and Operated Wastewater Treatment Plant.

Solicitor Ken Molnar introduced this resolution. It gives the mayor the flexibility to submit the 208 plan and withdraw from the County Sewer District when he deems it appropriate. Ken and the mayor have met with the County numerous times on this issue over the past two years and another meeting is scheduled after Thanksgiving to determine what the County's position is on these issues. Mayor Tom Hopper said that even if the Village withdraws from the County Sewer District, it may still cooperate to operate the plant.

David Simmons made a motion to suspend the rules. Roberta Miller seconded the motion. Tony Hamilton asked that it be clarified why we are considering separating from the County. Mayor Hopper added that the Village has tried unsuccessfully to work with the County to get additional sewer capacity to meet the Village's needs for more than two years. At this point, the Village cannot wait any longer to move forward with this lengthy process. The sewer capacity is imperative to meet the Village's land use planning goals. Sunbury's and Galena's concerns were completely ignored in the County's Sewer Master Plan Meeting. The motion passed unanimously 6-0 in a roll call vote:

Miller-Yes Hildebrand-Yes Slifko-Yes Simmons- Yes Underwood- Yes Hamilton-Yes.

Tony Hamilton made a motion to adopt Resolution 2003-12 and declare an emergency. Betsy Hildebrand seconded and the motion passed unanimously 6-0 in a roll call vote:

Miller-Yes Hildebrand-Yes Slifko-Yes Simmons- Yes Underwood- Yes Hamilton-Yes

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Ordinance 2003-09 (2nd Reading and Declaring an Emergency)

An Ordinance to Set Weight Limits on Walnut St. in the Village of Galena, Ohio.

Mayor Hopper introduced the ordinance. Ken Molnar has investigated and this resolution was at the sheriff's recommendation due to problems noted by the local magistrate with our old weight limits ordinance. Ken recommends passing the ordinance. Public Service Director Dave LaValle asked if language had been added rescinding prior legislation and Ken said the paragraphs need to be renumbered and a last paragraph should be added stating "any inconsistent ordinances are hereby repealed". Dave LaValle noted signature dates needed amendment as well.

Betsy Hildebrand made a motion to suspend the rules. David Simmons seconded the motion The motion passed unanimously 6-0 in a roll call vote:

Miller-Yes Hildebrand-Yes Slifko-Yes Simmons- Yes Underwood- Yes Hamilton-Yes.

David Simmons moved to adopt the ordinance as amended as an emergency. Roberta Miller seconded the motion. The motion passed unanimously 6-0 in a roll call vote:

Miller-Yes Hildebrand-Yes Slifko-Yes Simmons- Yes Underwood- Yes Hamilton-Yes.

Resolution 2003-11 (3rd reading)

A Resolution Authorizing the Mayor and/or Public Service Director of the Village of Galena to Replace Original System Grinder Pumps in the Village at Village Expense.

Dave LaValle introduced the resolution and noted changes have been made per Council's request.

David Simmons moved to adopt the resolution. Jim Slifko seconded the motion. The motion passed unanimously 6-0 in a roll call vote:

Miller-Yes Hildebrand-Yes Slifko-Yes Simmons- Yes Underwood- Yes Hamilton-Yes.

RESOLUTION 2003-13 (1st Reading and Declaring an Emergency)

A Resolution Appointing Sally Hopper for Clerk of the Zoning and Planning Commission and Setting Salary and Compensation.

Tom Hopper noted that several employment resolutions are being read for the first time so they don't have to be passed as an emergency. Betsy noted that this one reads as an emergency. Dave LaValle said that would be corrected for next month. The effective date will be revised also.

RESOLUTION 2003-14 (1st Reading)

A Resolution To Increase Mike Hamilton's Salary.

Dave LaValle reviewed the hiring resolution and noted it includes a four percent increase and designates the normal workweek as Monday through Friday, 8 a.m. – 5 p.m. other than emergencies and special events. Dave plans to develop an employee handbook next year. The sick leave needs revised to .5 sick days per month.

RESOLUTION 2003-15 (1st Reading)

A Resolution Appointing David C. LaValle as Village of Galena Public Service Director and Zoning Inspector, and Setting Salary and Compensation.

Dave LaValle reviewed the resolution and noted it includes a four percent increase and the same terms negotiated for 2003. Dave's sick leave does accrue while Mike's does not. Betsy Hildebrand inquired why and Tom said that was what Dave negotiated and if Council chooses to change the other resolutions to be consistent, they can. David Simmons noted the salary needs recalculated.

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RESOLUTION 2003-16 (1st Reading)

**A Resolution Appointing Jeanna Burrell as Village of Galena Administrative Assistant,
and Setting Salary and Compensation.**

Dave LaValle reviewed the resolution and noted Jeanna was originally hired for one day a week with the option of going to two days. She is now putting in at least 16 hours each week doing the web site, public relations, minutes, agenda, resolutions, and ordinances. Her original rate was \$15 per hour for primarily secretarial work and now she is doing more marketing work and she has requested \$20 per hour. She included a letter to Council. She is working from home and in the office.

Roberta questioned paying full day holiday pay for a one or two days per week person. Dave will review this.

RESOLUTION 2003-17 (1st Reading)

**A Resolution Appointing Pam Hamilton as Village of Galena Maintenance Employee,
and Setting Salary and Compensation.**

Dave LaValle reviewed the resolution and noted Pam is paid \$10 per hour and he is proposing she receive a 5 percent increase or \$.50 per hour more. Holidays are listed also. She is part-time now and full-time during the summer. She works as many hours as necessary to get the job done.

Public Service Director's Report

Public Service Director Dave LaValle reviewed his November report (attached).

Jeanna Burrell's monthly report was distributed (attached).

David Simmons asked about the timetable for Mike obtaining his CDL license. Pam Hamilton mentioned that she thought we had decided to get a new, smaller truck. Dave said the truck was being repaired based on a list of deficiencies he received to try to get more time out of it while he investigates a new truck. Mike Hamilton commented that he was told the whole bottom of the truck is in bad shape. Dave said Mike has provided him with advertising information on different trucks but he has not begun investigating yet. Betsy asked if Mike is medically able to drive the plow? Tom said he is and the medical restrictions are only temporary. Tony Hamilton will help in the meantime. Tom said that if the truck is not fixed, the County crews will help out. Dave clarified with Council that this arrangement is acceptable. It was noted that Mike needs to get his CDL as soon as possible. Pam Hamilton commented that she doesn't want him to have that extra stress right now.

Road Runner Business Class Service also provides computer back-up service. Betsy felt it might be a worthwhile expense if it saves personnel time. Ed Collinsworth suggested checking into Sprint DSL's service. Betsy said there could be phone technology conflicts.

It was noted that the flag pole light and numerous streetlights are not working. Council will notify Dave which ones are out and he'll contact AEP. Lights by Loudermilks and the school were noted. The school has not repaired the Church Street sign and stop sign that a bus hit.

Clerk/Treasurer's Report

Clerk Ed Collinsworth has not heard for sure about his military service but he may stay in Columbus. He should hear next month.

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Delaware County Regional Planning Commission (DCRPC)

Tom Hopper said there was nothing pertinent to Galena at RPC meetings. The Sewer Master Plan meeting was held.

BST&G Fire Board Report

Jim Slifko said there was nothing to report.

Zoning and Planning Commission

Betsy Hildebrand gave the Zoning and Planning Commission meeting report. The Jehnsen proposal was discussed and there were concerns about parking. He will need at least 8 parking spaces for the two apartment units and his personal office space so Mr. Jehnsen will return next month with more information.

There was no representative from the Galena Commerce Center present even though they requested the meeting. Concerns were raised about the storage tanks on the property. Someone should be present at the next meeting. There were meeting notification concerns raised.

Representatives from the Lodge were present.

Parks and Recreation Committee

Susie Kossmann said the committee met last Tuesday. On Saturday, Nov. 29, 8 a.m., they will decorate the square and invite everyone to come help. Christmas tree lighting is Sunday, Dec. 7 at 7 p.m. David Simmons added that carolers and children's poetry reading will be included also. There will be no carriage rides for the tree lighting or Santa because they could not find anyone to provide the service.

Santa Claus will be here Dec. 20, 10 a.m. to noon in the municipal building. There will be a petting zoo on the square. They have not found a Santa yet. Mr. Howitz, Mrs. Scott, and Mr. Rowe were recommended as potential contacts. The Village has a Santa suit and usually gives Santa a \$50-60 gift basket from the coffee shop. They could give cash instead.

The Committee will purchase seven 2" caliper flowering plum trees for beside the cemetery. John Bland volunteered to plant the trees so we were able to buy two extra trees.

The committee is working on a budget for next year.

Adjournment

With no other business, David Simmons moved for adjournment. The motion was seconded by Chris Underwood and passed unanimously 6-0 by voice vote. The meeting adjourned at 9:28 p.m.

Next Meeting

The next Council meeting is scheduled for December 22, 7 p.m., in Council Chambers at the Village Municipal Building. Respectfully submitted, Jeanna Burrell, Administrative Assistant

Clerk

Mayor

I, Edward Collinsworth, Clerk of the Village of Galena, Ohio do hereby certify that publication of the above minutes was duly made by posting true copies thereof at five of the most public places in the Village of Galena as provided for in Ordinance #99-15 enacted by the Council of the Village of Galena on December 21, 1999.