



Minutes of the Village Council Meeting November 23, 2015

On Monday, November 23, 2015, the Village of Galena Council meeting was called to order at 7:03 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Council President, Dave Adams.

Roll Call

Tom Hopper, Mayor (in at 7:40 p.m.)
Dave Adams, Council President (Present)
Joe Stoll, Council Member (Present)
Chrissy Fuller, Council Member (Present)

Nancy Feole, Council Member (in at 7:40 p.m.)
David Simmons, Council Member (Present)
Grace Piper, Council Member (Present)
Marty Mazzie, Fiscal Officer (Present)

Also Present

Ken Molnar, Solicitor (In at 7:48 pm)
Jeanna Burrell, Administrator
Ellen Ebe
David Walker

Michelle Dearth, Assistant Fiscal Officer
Sheriff Russ Martin
Andrew Carter, Delaware Gazette
Jennifer Bickley

Minutes of September 28, 2015

David Simmons made a motion to approve the minutes of September 28, 2015 as corrected. The error was in the MORPC report. Jim Jordan should have been listed as Kris Jordan. Grace Piper seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Minutes of October 26, 2015

David Simmons made a motion to approve the minutes of October 26, 2015 as presented. Grace Piper seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Sheriff Russ Martin

Delaware County Sheriff Russ Martin reviewed crime rates for Council. He explained that his office is charged with law enforcement and public safety, court support, and operating the jail. He also explained resources available online such as the tip line and the sex offenders registry. A new resource, Raids Online, allows you to view real time crime updates and receive customized alerts. Martin said incidents in the Village dipped from 41 in 2013 to only 17 in 2014 and have trended back up to 33 so far in 2015. Martin recommended tips to prevent theft including locking your doors and windows. With cars, conceal valuables in the trunk, under a seat, or covered from view. Remove all valuables from your vehicle and park it in your garage.

Guest Participation

Ellen Ebe expressed concern that she could not find recent council minutes on the village website. Village Administrator Jeanna Burrell said staff has been swamped and unable to get this done but will do so when they have time. She also said anyone could contact the office to request documents.

Minutes of the Village of Galena Council Meeting

November 23, 2015

Administrator's Report

Jeanna Burrell's report is attached. Burrell reported that the Galena Village Hall restroom project is ahead of schedule with rough plumbing, electric, heating and ventilation; framing, and drywall completed. She also discussed ongoing repairs to the village's Chevrolet plow truck. Brakes, steering, gas, and transmission lines have been repaired due to corrosion from the salt. Ongoing repairs are expected but having the new GMC plow truck will help when the larger truck is in for repairs. Burrell said it is time to start planning to replace the Chevy. Burrell has been working with Del-Co Water Company to repair the leak at the stoplight. Del-Co crews have been unable to find the source of the leak and may have to start digging in order to repair it before freezing weather causes a hazardous condition.

Mayor Hopper and Council member Nancy Feole joined the meeting at 7:40 p.m. Mayor Hopper began chairing the meeting.

Fiscal Officer's Report

Marty Mazzie's report is attached. Mazzie reported the fourth quarter sewer bills were sent out November 2nd. She is working on the 2016 budget to bring to the Finance Committee and then be approved by Council.

Solicitor Ken Molnar joined the meeting at 7:48 p.m.

Committees

A Finance Committee meeting was scheduled for November 30th at 7 p.m. and the Income Tax Committee is scheduled to meet on December 10th at 4:00 p.m. at Ken Molnar's office at 21 Middle Street, Galena.

Payment of Invoices

David Simmons made a motion to approve the payment of invoices for November. Chrissy Fuller seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Financial Statements for October

The Bank Reconciliation, Cash Activity, and Cash Summary by Fund reports for the month of October were presented to Council for approval. Chrissy Fuller made a motion to approve these reports and David Simmons seconded the motion. The motion passed unanimously in a 6-0 voice vote.

Code Compliance Report

David LaValle's report is attached. LaValle reported Homewood Corporation President Jim Lipnos attended this month's Zoning Commission meeting to discuss revisions to the Miller Farm development plan. Del-Co Water has asked that a water tower be included. The developer is revising the Sunbury Road entrance and some of the street layouts. The changes will include a clubhouse and pool but will not affect density. Homewood is working on sewer line easements and plans to begin construction next year.

Wastewater Treatment Report

Jason Watts' report is attached. There have been no violations at the treatment plant during the month of November. The UV system was pulled out and put away for the winter because the disinfection season is over. A new EQ pump was installed and put into service. Flowline cleaned out the trash trap at the plant on November 12th. Two tap inspections were completed this month at the Blackhawk subdivision.

Minutes of the Village of Galena Council Meeting
November 23, 2015

Maintenance Report

Josh Cherubini's report is attached. Cherubini reported that grit has been added to the brick portion of Walnut Street. 2015 chipper days have ended and snow plowing equipment is being prepared for the winter.

Resolution No. 2015-18 (3rd Reading)

A Resolution Specifying The Public Places In Which Ordinances, Resolutions, And Other Notices Are Posted In The Village In Lieu Of Publication In A Newspaper Of General Circulation; Amending Any Resolutions Which Are Inconsistent.

Dave Adams made a motion to adopt Resolution No. 2015-18. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Fuller-Yes Feole-Yes Simmons-Yes Piper-Yes Adams-Yes Stoll-Yes

Resolution No. 2015-23 (1st Reading, Emergency)

A Resolution To Hire Sally Hopper As The Village Of Galena Zoning And Planning Commission Clerk For The Calendar Year 2016; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2015-24 (1st Reading, Emergency)

A Resolution To Hire Michelle Dearth As The Village Of Galena Assistant Fiscal Officer For Calendar Year 2016; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2015-25 (1st Reading, Emergency)

A Resolution To Hire Marty Mazzie As The Village Of Galena Fiscal Officer For Calendar Year 2016; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2015-26 (1st Reading, Emergency)

A Resolution To Hire David LaValle As Zoning Inspector, Property Maintenance Official, And Flood Plain Administrator For Calendar Year 2016; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2015-27 (1st Reading, Emergency)

A Resolution Appointing Jeanna Burrell As Village Administrator And Deputy Zoning Inspector For Calendar Year 2016; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2015-28 (1st Reading, Emergency)

A Resolution Hiring Joshua Cherubini As Maintenance Supervisor For The Village Of Galena For The Calendar Year 2016; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

**Minutes of the Village of Galena Council Meeting
November 23, 2015**

Resolution No. 2015-29 (1st Reading, Emergency)

A Resolution To Hire Kenneth Levi Koehler As A Village Of Galena Maintenance Employee For Calendar Year 2016; Setting Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2015-30 (1st Reading, Emergency)

A Resolution To Hire Kenneth Levi Koehler As A Village Of Galena Code Compliance Assistant For Calendar Year 2016; Setting Salary And Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2015-31 (1st Reading, Emergency)

A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) For The Village Of Galena For Calendar Year 2016; Setting Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2015-32 (1st Reading, Emergency)

A Resolution Authorizing The Delaware County Building Department To Enforce Building Codes For All Properties Within The Village Of Galena For Calendar Year 2016; And, Declaring An Emergency.

David Adams made a motion to suspend the rules for the second and third readings. Joe Stoll seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Fuller-Yes Feole-Yes Simmons-Yes Piper-Yes Adams-Yes Stoll-Yes

Nancy Feole made a motion to adopt Resolution No. 2015-32 as an emergency. Chrissy Fuller seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Fuller-Yes Feole-Yes Simmons-Yes Piper-Yes Adams-Yes Stoll-Yes

Resolution No. 2015-33 (1st Reading, Emergency)

A Resolution Authorizing Acquisition Of An Insurance Contract Through The Ohio Plan For Multiple Lines Of Municipal Insurance Through Rinehart-Walters-Danner And Associates; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2015-34 (1st Reading, Emergency)

A Resolution Authorizing A Contract With The City Of Delaware For Prosecutorial Services For Calendar Year 2016; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2015-35 (1st Reading, Emergency)

A Resolution Transferring Funds In The Amount Of \$2,500 From The General Fund Account Number 1000-790-349 To Ohio Public Employees Retirement System Account Number 1000-730-211; And, Declaring An Emergency.

Dave Adams made a motion to suspend the rules for the second and third readings. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Fuller-Yes Feole-Yes Simmons-Yes Piper-Yes Adams-Yes Stoll-Yes

**Minutes of the Village of Galena Council Meeting
November 23, 2015**

Dave Adams made a motion to adopt Resolution No. 2015-35 as an emergency. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Fuller-Yes Feole-Yes Simmons-Yes Piper-Yes Adams-Yes Stoll-Yes

Resolution No. 2015-36 (1st Reading, Emergency)

A Resolution Approving A Service Agreement With Professional Package Plant Services For Calendar Year 2016; Setting Compensation; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Resolution No. 2015-37 (1st Reading, Emergency)

A Resolution Authorizing The Lease Agreement For Storage Space To Be Leased From Lewis "Joe" Underwood; And, Declaring An Emergency.

Mayor Hopper read the Resolution.

Ordinance No. 2015-09 (3rd Reading, Emergency)

An Ordinance Approving An Administrative Extension For The Implementation Of A Development Plan For A 192.53 Acre Tract More Or Less Located At The Intersection Of Vans Valley Road And Joe Walker Road.

Mayor Hopper read the ordinance and explained the Miller Farm development will be delayed due to the Del-Co Water tower construction.

Dave Adams made a motion to adopt Ordinance No. 2015-09. Nancy Feole seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Fuller-Yes Feole-Yes Simmons-Yes Piper-Yes Adams-Yes Stoll-Yes

Ordinance No. 2015-10 (2nd Reading, Emergency)

An Ordinance To Amend Ordinance Number 85-08 And Number 96-04(a) Regarding The Village Of Galena Municipal Income Tax And Declaring An Emergency.

Mayor Hopper read the Ordinance. The Income Tax Review Committee is scheduled to meet on December 10th to review the Ordinance and make a recommendation to Council at the meeting on December 21st.

Ordinance No. 2015-11 (1st Reading, Emergency)

An Ordinance Ratifying A Lease Agreement Between The Village Of Galena And The Galena Historic Foundation, Inc., And Declaring An Emergency.

Mayor Hopper read the Ordinance. **Resolution No. 2015-38 (1st Reading, Emergency)**

A Resolution Transferring Funds In The Amount Of \$4,023.00 From The Professional & Technical Services Account Number 1000-790-349 To Municipal Building Fund Number 4902-800-530; And, Declaring An Emergency.

Nancy Feole made a motion to suspend the rules for the second and third readings. Grace Piper seconded the motion and the motion passed unanimously in as 6-0 roll call vote:

Fuller-Yes Feole-Yes Simmons-Yes Piper-Yes Adams-Yes Stoll-Yes

Chrissy Fuller made a motion to adopt Resolution No. 2015-38 as an emergency. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Fuller-Yes Feole-Yes Simmons-Yes Piper-Yes Adams-Yes Stoll-Yes

Minutes of the Village of Galena Council Meeting
November 23, 2015

Ordinance No. 2015-02 (Tabled until November 2015)

An Ordinance Authorizing The Village Solicitor And Mayor To Submit A Petition To The Board Of County Commissioners Of Delaware County, Ohio Pursuant To The Provisions Of Ohio Revised Code Section 503.07 For An Order Changing The Township Out Of That Portion Of Berkshire Township Within The Limits Of The Village Of Galena Changing The Boundaries Of Berkshire Township To Exclude The Village Of Galena.

At Solicitor Ken Molnar's recommendation Dave Adams made a motion to table Ordinance No. 2015-02 until the February 2016 Council meeting. Chrissy Fuller seconded the motion and the motion passed 6-0 in a voice vote.

Resolution No. 2015-38 (1st Reading, Emergency)

A Resolution Transferring Funds In The Amount Of \$4,023.00 From The Professional & Technical Services Account Number 1000-790-349 To Municipal Building Fund Number 4902-800-530: And, Declaring An Emergency.

Mayor Hopper read the resolution. The auditor suggested that some of the funds originally appropriated for the Galena Village Hall (GVH) were used for GVH expenses but should only have been used for construction projects on the building. They requested that the \$4,023 be put in this fund for future projects. Nancy Feole made a motion to suspend the rules for the second and third reading. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Fuller-Yes Feole-Yes Simmons-Yes Piper-Yes Adams-Yes Stoll-Yes

Chrissy Fuller made a motion to adopt Resolution No. 2015-38 as an emergency. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Fuller-Yes Feole-Yes Simmons-Yes Piper-Yes Adams-Yes Stoll-Yes

Delaware County Regional Planning Commission Report

Mayor Hopper had nothing to report as he did not attend the meeting and there was nothing pertinent to the Village on the agenda.

Columbus Nature Preserves Advisory Council Report

Jeanna Burrell reported on a presentation by Ohio Department of Natural Resources officers about culling deer.

Big Walnut Schools Economic Development and Facilities Committees Report

Mayor Hopper reported there have been three Economic Development Committee meetings so far. There have been two Facilities Committee meeting and the meeting was a very well attended brain storming session after receiving statistics as to plans for the schools.

BST&G Fire Board Report

Dave Adams had no report as he missed the BST&G meeting.

Zoning and Planning Commission Report

Mayor Hopper reported Homewood is making some potential changes. A water tower will be built in the North West vicinity of the development which will delay construction on the development until 2017. Most of the properties with violations are progressing with the improvements.

**Minutes of the Village of Galena Council Meeting
November 23, 2015**

MORPC Report

David Simmons reported the speaker talked about the Community Housing Improvement Program (CHIP) that goes through the county. It was stated that 90% of Ohio is in favor of medical Marijuana. Eric Phillips, chairman, asked the MORPC legislative lobbyist for an update on Kris Jordon's SB 198 that would exempt nonresident business owners from paying municipal income tax.

Other Business

There was no other business.

Berkshire Township

Mayor Hopper had no report at this time.

Executive Session

David Simmons made a motion to adjourn to Executive Session for pending or threatened litigation (ORC 121.22G3). Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:
Fuller-Yes Feole-Yes Simmons-Yes Piper-Yes Adams-Yes Stoll-Yes

Council adjourned to Executive Session at 8:35 p.m.

Dave Adams made a motion to reconvene. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Fuller-Yes Feole-Yes Simmons-Yes Piper-Yes Adams-Yes Stoll-Yes

Council Reconvened at 9:28 p.m.

Adjournment

Grace Piper made a motion to adjourn. Chrissy Fuller seconded the motion and the motion passed unanimously in a 6-0 voice vote. The meeting adjourned at 9:29 p.m.

Next Meeting

The next Council meeting will be held December 21, 2015, 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Marty Mazzie, Fiscal Officer

Fiscal Officer

Date

Mayor

Date