



**Minutes of the Village Council Meeting
October 28, 2013**

On Monday, October 28, 2013 the Village of Galena Council meeting was called to order at 7:21 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Tom Hopper.

Roll Call

Tom Hopper, Mayor (Present)	Nancy Feole, Council Member (Present)
Dave Adams, Council President (Present)	David Simmons, Council Member (Present)
Paul Bolander, Council Member (Present)	Grace Piper, Council Member (Present)
Chris Underwood, Council Member (Present)	Marty Mazzie, Fiscal Officer (Present)

Also Present

Michelle Dearth, Assistant Fiscal Officer	Ken Molnar, Village Solicitor
Jeanna Burrell, Village Administrator	Heather Adams
Karin Underwood	Christina Fuller
Howard Feole	D. J. Young, Attorney
Jason Hillyer	Joe Stoll
Eddy Ambrose	Benjamin Noblet
Connie Fitzpatrick	Jane White
Jeff & Katie White	

Minutes of September 23, 2013

Nancy Feole made a motion to approve the minutes of September 23, 2013 as corrected. (Change Dave Adams to Chris Underwood who seconded the motion to approve the payment of invoices). David Simmons seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Mayor's Proclamation

Mayor Thomas Hopper presented a proclamation to Jane White for her outstanding service to the Village. White has served as vice president of the Greater Galena Civic Association and chairperson of the Summerfest Committee. She owned Mudflats Bar and Grill in Galena since 2006 and built a thriving business that together with Summerfest has drawn numerous people to Galena.

Ordinance No. 2013-15

An Ordinance (Approving, Denying, Approving With Modification) The Recommendation of The Zoning And Planning Commission For The Rezoning Of Premises Known As 577 W. Walnut Street, Galena, Ohio 43021 From FR 1 To Planned Commercial And Office District (PC).

Nancy Feole made a motion to amend the ordinance in section 4.k. to remove the first "not lighted". Dave Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:
Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

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David Simmons made a motion to suspend the rules for the second and third readings. Chris Underwood seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Nancy Feole made a motion to adopt Ordinance No. 2013-15 as modified. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Guest Participation

There was no guest participation.

Administrator's Report

Jeanna Burrell's report is attached. The Village was notified that it was awarded a nearly \$215,000 clean Ohio Trail Grant from the Ohio Department of Natural Resources (ODNR). The grant will pave the Galena Brick Trail during 2014 from Holmes St. to Dustin Rd. including an access ramp to Dustin Rd. In other parks news, three bouncy tot toys were installed in Miller park with Preservation Parks of Delaware County grant funds. An ODNR expert provided valuable information on sharing space with coyotes.

The Village Hall roof and attic insulation project is complete. W.B. Republic is the contractor working on building an Americans with Disabilities Act (ADA) access to the building's lower level with a Community Development Block Grant.

EMH&T submitted a grant/loan application for the Village to the Ohio Public Works Commission (OPWC) for the final phase of Walnut Street reconstruction. Costs changed in the final version of the application with a lower upfront match for the Village. Council asked Village Solicitor Ken Molnar to review the Phase 3 Walnut Street work since the contractor has been nonresponsive about correcting deficiencies. Dave Adams requested a copy of the punch list.

Burrell reported that Columbia Gas repaired a sink hole on Front Street. Part of S. Walnut Street that was damaged during Sunbury Road Bridge construction was repaved. The bridge is open to two-way traffic and the multi-use bike lane has been installed. Finish work continues with staining of the faux brick and stone on the bridge and light installation.

Fiscal Officer's Report

Marty Mazzie's report is attached. Mazzie reported that work continues on the 2014 budget. She is seeing increases in revenue this year. She reported on overdue sewer bills that total nearly \$12,000. Delinquency letters have been sent out. She continues to work with the state auditor's office on the 2011-2012 audit. Mazzie is sending letters to all residents reminding them of their income tax obligations.

Payment of Invoices for October

Paul Bolander made a motion to pay the invoices for October and Chris Underwood seconded the motion. The motion passed unanimously in a 6-0 voice vote.

Code Compliance Report

Dave LaValle's report is attached. The Village finally received open space deeds for the Walnut Creek development. Open space drainage and trail improvements were made by the developer. Residential deed restrictions on the property still need corrected by the developer. Village staff continues to work with Maronda Homes to repair street lights in the development. The Village has not yet accepted the other infrastructure in the development.

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An amended development plan hearing will occur at the Nov. 20 Zoning and Planning Commission meeting.

Maintenance Report

Josh Cherubini's report is attached. Fall flower bed clean up all around town was completed. Josh is getting trucks repaired and equipment ready for winter.

Wastewater Treatment Report

Jason Watts' report is attached. There were no violations for the month. The UV system will be taken out of service at the end of the month for the winter. The trash trap was cleaned out the week of October 13. EQ pump 2 had some issues and had to be pulled due to debris in the impeller. The skimmer on the south side aeration train had to be pulled because it was plugged up and wasn't working. There was one power fail at the Walnut Street lift station and the plant.

Resolution No. 2013-31 (1st Reading)

A Resolution Authorizing The Lease Agreement For Storage Space To Be Leased From Lewis "Joe" Underwood.

Mayor Hopper read the Resolution. The amount has been increased from \$300 to \$400 per month.

Ordinance No. 2013-16 (1st Reading)

An Ordinance Approving The Final Plat Of The Estates At Blackhawk Phase C

Mayor Hopper read the Ordinance.

Delaware County Regional Planning Commission Report

Mayor Hopper shared that DCRPC's agendas are online at www.dcrpc.org.

BST&G Fire Board Report

Paul Bolander reported that the Fire Chief is doing a great job and everything else is business as usual.

Personnel Committee Report

Jeanna Burrell reported that staff prepared personnel planning assumptions for 2014 for the Personnel Committee. The Personnel Committee made recommendations for 2014 including the following:

- a three percent raise for employees;
- a \$1 per hour raise for the maintenance employee;
- hiring an additional maintenance employee for approximately 10 hours per week flexibly scheduled to assist with plowing, mowing, and other duties and;
- not funding subdivision code revisions.

It was discussed that Mayor Hopper has put in additional hours on records requests and depositions for a lawsuit. Paul Bolander made a motion to increase the mayor's pay by \$2,000 during 2013. Dave Simmons seconded the motion. Solicitor Ken Molnar said he would prefer to write up a resolution so Paul withdrew his motion.

Paul made a motion to accept the recommendations by the Personnel Committee for 2014 budget. Nancy Feole seconded the motion and the motion passed unanimously in a 6-0 voice vote.

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Facilities Committee Report

David Simmons reported on Facilities Committee recommendations to Council that were approved for Village Hall project priorities including improving building security. Jeanna Burrell supplied a handout with the recommendations. The Committee will continue reviewing rental procedures. Ken Molnar said there would be no tax implications related to event rental.

Special Events Committee Report

Karin Underwood reported that the Village's Beggar's Night will be Thursday, October 31, 6-7:15 p.m. followed by the annual Costume Contest at 7:30 p.m. in Ruffner Park. Anyone who can help is welcome to come to the shelter house at 3 p.m. to decorate.

Karin Underwood discussed with Council that the Santa Clause event would be held in the Village Hall. She will purchase Christmas tree lights and discussed the ongoing search for someone with a bucket truck to trim the tree. Council discussed plans for the Christmas Tree lighting and events for the evening of December 8th. Dave Adams suggested looking for a JLG lift through a painter, the building trades, or iron workers. Jeanna will look for someone to decorate the tree on the square.

Other Business

Solicitor Ken Molnar read **Resolution No. 2013-32** that he created at the meeting. **Resolution 2013-32 - A Resolution Authorizing Additional Funds To Be Budgeted For Mayoral Services For Emergency Or Crisis Management Up To Two Thousand Dollars (\$2,000.00) For Calendar Year 2013 And Declaring An Emergency.**

David Simmons made a motion to suspend the rules for the second and third readings. Nancy Feole seconded the motion and the motion passed unanimously in a 6-0 roll call vote:
Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Dave Adams made a motion to adopt Resolution No. 2013-32 as an emergency. Paul Bolander seconded the motion and the motion passed unanimously in a 6-0 roll call vote:
Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes P8iper-Yes

Chris Underwood inquired about the conservation club. Jeanna Burrell reported that the new group held its first meeting and is developing plans and recruiting members. Ken Molnar discussed the Jamison lawsuit. The litigation and deposition time is being paid for by our insurance company but staff time is not. Ken is not doing much but he will have time invested at trial time in May.

Adjournment

Chris Underwood made a motion to adjourn. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 voice vote. The meeting adjourned at 9:30 p.m.

Next Meeting

The next Council meeting will be held November 25, 2013, 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Marty Mazzie, Fiscal Officer

Fiscal Officer

Date

Mayor

Date