



**Minutes of the Village Council Meeting
September 23, 2013**

On Monday, September 23, 2013 the Village of Galena Council meeting was called to order at 7:07 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Tom Hopper.

Roll Call

Tom Hopper, Mayor (Present)	Nancy Feole, Council Member (Present)
Dave Adams, Council President (Present)	David Simmons, Council Member (Present)
Paul Bolander, Council Member (Present)	Grace Piper, Council Member (Present)
Chris Underwood, Council Member (Present)	Marty Mazzie, Fiscal Officer (Present)

Also Present

Michelle Dearth, Assistant Fiscal Officer	Ken Molnar, Village Solicitor
Jeanna Burrell, Village Administrator	Heather Adams
Karin Underwood	Christina Fuller

Minutes of August 26, 2013

David Simmons made a motion to approve the minutes of August 26, 2013 as corrected. Under the Maintenance Report wording needed to include “household trash” as a contributing factor to the increase of trash in the cans around town. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Guest Participation

There was no guest participation.

Administrator’s Report

Jeanna Burrell’s report is attached. The Village is working with EMH&T to submit a grant/loan application to the Ohio Public Works Commission (OPWC) for the final phase of the Walnut St. reconstruction. This previous pavers section includes rebuilding the Walnut St. intersection at Harrison Street into a “T” to meet current safety standards. Burrell noted that a punch list walk through occurred on the Phase 3 Walnut St. work just completed to define deficiencies that need corrected. Burrell reported on several infrastructure issues. She is working with Columbia Gas on a sink hole. The wastewater treatment plant fence has been repaired and stained. Dale Davis is ordering the backup pump and generator for the plant through the OPWC loan program. Burrell reported that the Village’s sewer use ordinance provides grease trap procedures. Work continues with Trinity Homes and Maronda Homes to get street lights repaired in the Blackhawk and Walnut Creek subdivisions. Ken Molnar reported that the mortgage liens have been released on the Walnut Creek open space so he will record the deeds. He continues to work on the deed restrictions. Delaware County crews repaired the Vans Valley and Joe Walker roads guard rail that was destroyed in a car accident. The Delaware County Engineer’s Office expects the Sunbury Rd. Bridge to open to two-way traffic on September 30th. Total bridge completion is expected in late October. The Preservation Parks grant application was submitted. Dave Simmons arranged for an coyote expert to provide a program here at 7 p.m. on October 10.

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Council discussed the need for a Hearing for the Sambuca's case. Dave Simmons made a motion to have the Hearing on Monday, October 28th at 6:00 p.m. before the regular Council Meeting. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Council discussed the need to spend additional money on the roof project due to unforeseen structural problems. Paul Bolander made a motion to authorize an additional \$5,000 for wood over the Council Chambers and \$12,430 for shoring up rafters on the office area. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Fiscal Officer's Report

Marty Mazzie's report is attached. Mazzie reported that she has begun work on the 2014 budget. She submitted Resolution No. 2013-29, a resolution accepting the amounts and rates of the county Budget Commission for existing tax levies. A new Universal Accounting Network (UAN) computer has been installed. A date was set for Tuesday, November 12th at 6:30 p.m. for the Finance Committee to meet. Dave Simmons submitted a draft letter to be sent to all residents informing them about their one percent income tax obligation to the Village. Council made some revisions and the letter will go out first class. No other cities have reciprocal agreements with the Village so residents who live in the Village but work elsewhere still are required to pay the Village's income tax. A notice about this policy will be placed in the newsletter also.

Payment of Invoices for September

Paul Bolander made a motion to pay the invoices for September and Chris Underwood seconded the motion. The motion passed unanimously in a 6-0 voice vote.

Code Compliance Report

Dave LaValle's report is attached. LaValle continues to monitor various homes that have been given notices of violations. A court status conference was held on property maintenance violation cases at 39-51 Middle Street. Ken Molnar noted that if we use the Delaware City Prosecutor, we would issue violation notices here and then file them with Delaware City, we would have a faster turnaround time on cases. Zoning and Planning Commission made a recommendation to rezone the Sambuca Greenhouse property on Walnut St. Council set a public hearing date for 6 p.m. on Monday October 28, prior to the Council meeting. The recommendation lists a variety of conditions to be met with the rezoning.

Maintenance Report

Josh Cherubini's report is attached. The Village has two more limb pick up days on September 27 and October 25 before switching the truck over to winter equipment.

Wastewater Treatment Report

Jason Watts' report is attached. Watts reported a power failure at the Walnut St. lift station and the sewer plant. There were no violations for the month and no major issues.

Resolution No. 2013-29 (1st Reading, Emergency)

Resolution Accepting Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor.

David Simmons made a motion to suspend the rules for the second and third readings. Chris Underwood seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

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Dave Adams made a motion to adopt Resolution No. 2013-29 as an emergency. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Resolution No. 2013-30 (1st Reading, Emergency)

A Resolution Transferring Funds In The Amount of \$5,000 From Street Capital Outlay Account Number 2011-620-590 To Streets, Highways, Sidewalks And Curbs Account Number 2011-620-555 And Declaring An Emergency.

Dave Simmons made a motion to suspend the rules for the second and third readings. Nancy Feole seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

David Adams made a motion to adopt Resolution No. 2013-30 as an emergency. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Bolander-Yes Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Delaware County Regional Planning Commission Report

Mayor Hopper shared there was nothing pertinent to Galena to report. More discussion was heard on the Simon-Tanger Outlet Mall development.

BST&G Fire Board Report

Paul Bolander thanked David Adams for offering the property at 37 High Street for training purposes for BST&G. They will notify the neighbors about the date when they will burn the house. Paul discussed BST&G's good financial position and explained how the southern border township's fire departments are attempting to take Emergency Medical Services (EMS) from Delaware County. All county residents already pay for county EMS services through county sales tax.

Special Events Committee Report

Karin Underwood reported that the Village's Beggar's Night will be Thursday, October 31, 6-7:15 p.m. followed by the annual Costume Contest at 7:30 p.m. in Ruffner Park. Anyone who can help is welcome to come to the shelter house at 3 p.m. to decorate. Jeanna will check on local beggar's nights and let Karin know. Council discussed plans for the Christmas Tree lighting and events for the evening of December 8th. Dave Adams is still checking into cranes at Capital City and All Crane.

Summerfest Committee Report

Grace Piper reported that there is one vendor application for next year. Since Mudflats has been sold, Jane White will not be the Summerfest chairperson next year.

Other Business

Nothing was discussed.

Adjournment

Grace Piper made a motion to adjourn. Dave Simmons seconded the motion and the motion passed unanimously in a 6-0 voice vote. The meeting adjourned at 9:15 p.m.

Next Meeting

The next Council meeting will be held October 28, 2013, 7 p.m., in Council Chambers at the Galena Village Hall.

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Respectfully submitted, Marty Mazzie, Fiscal Officer

Fiscal Officer

Date

Mayor

Date