



**Minutes of the Village Council Meeting  
May 20, 2013**

On Monday, May 20, 2013 the Village of Galena Council meeting was called to order at 7:08 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Tom Hopper.

**Roll Call**

Tom Hopper, Mayor (Present)	Nancy Feole, Council Member (Present)
Dave Adams, Council President (Present)	David Simmons, Council Member (Present)
Paul Bolander, Council Member (Present)	Grace Piper, Council Member (Present)
Chris Underwood, Council Member (Absent)	Marty Mazzie, Fiscal Officer (Present)

**Also Present**

Michelle Dearth, Assistant Fiscal Officer	Ken Molnar, Village Solicitor
Jeanna Burrell, Village Administrator	Heather Adams

**Minutes of April 22, 2013**

Nancy Feole made a motion to approve the minutes of April 22, 2013 as corrected. The report on the Delaware County Regional Planning Commission was corrected to read “there will be no new interchange near Cheshire Road on I-71” and the Special Events Committee Report was corrected to read “Roy Merchant is in charge of getting speakers”. An “s” was added to the word option in the Administrator’s report. David Simmons seconded the motion and the motion passed unanimously in a 5-0 voice vote.

**Guest Participation**

There was no guest participation.

**Administrator’s Report**

Jeanna Burrell’s report is attached. Burrell reported that the community open house attendance was down.

She reported that the Walnut Street Phase 3 project, between High and Church streets, began May 20 and should conclude in August. Traffic will be detoured to Harrison Street. A public meeting was held to inform residents in that area about the entire process. She informed Council that during the project there will be an access road for residents and emergency vehicles.

According to the Delaware County Engineer’s Office, Sunbury Rd. Bridge beams will be placed in the first couple weeks of June and may cause minor traffic disruptions.

The Village will receive \$45,900 from a federal Community Development Block Grant (CDBG) through Delaware County and will match \$11,400 to create Americans with Disabilities Act (ADA) access to the lower level of our new municipal building (the former Galena United Methodist Church). The project would be bid out in early June and will remove the east staircase, sidewalks, and earthen hill on Harrison St. Sidewalks will be replaced to create a level entrance into the lower level of the building. Burrell asked for approval on replacing rotted boards, power washing, and staining the wastewater treatment plant fence. Dave Adams will give her another name to get a second estimate. Paul Bolander

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made a motion to approve spending up to \$8,400. Nancy Feole seconded the motion and it passed in a 5-0 voice vote.

Crack sealing the Miller Park walking trail was discussed. Since Council instructed staff not to seal it last fall, this project was not budgeted. Mayor Hopper and Burrell inspected it and there is no doubt sealing is needed. Dave Adams made a motion to seal the trail. Dave Simmons seconded the motion and it passed in a 5-0 voice vote.

Burrell also reported to Council that the Village's Kubota tractor is in the shop for broken hydraulic lines and a leak in the engine. Upon exploration, it was found that the clutch had disintegrated and the cam bearing in the engine was bad. The original estimate was \$2,200 but the cam bearing will be an additional \$8,000. For a 25-year old tractor, staff recommends putting it back together to use as long as we can while we shop for a different tractor. Dave Adams will work with staff on researching a tractor to purchase.

Burrell worked with Architect Scott Watson per Council's direction at the April meeting. His estimate to develop roof specifications, bid out, manage the project, and put a new roof on the Village Hall exceeded \$100,000. She recommends just getting roof estimates on our own. She has received an estimate for a agriculture panel metal roof and a standing seam metal roof. She will contact two more companies for estimates. She also has abatement estimates for the attic insulation. Paul Bolander recommended she work with the Facilities Committee to review insulation options.

### **Fiscal Officer's Report**

Marty Mazzie's report is attached. Mazzie reported she organized a Finance Committee training session on May 13. She reviewed revenue sources; the process for temporary and permanent appropriations; the State Auditor's Uniform Accounting Network, reports, and the auditing process; the budget planning process and spreadsheet; transferring funds; and, spending authority and resolutions. Mazzie also revised Council's Ad Hoc Rules which are being presented for approval in a resolution.

### **Payment of Invoices for May**

Nancy Feole made a motion to pay the invoices for May and Paul Bolander seconded the motion. The motion passed in a 5-0 voice vote.

### **Maintenance Report**

Josh Cherubini's report is attached. Josh reported that the Kubota tractor is broken and out for repairs. He is spending a lot of time keeping up with spring mowing, weeding, and working on equipment. Flowerbeds have been cleaned up and flowers are being planted. Potholes have been temporarily patched with gravel.

### **Code Compliance Report**

Dave LaValle's report is attached. Dave reported on several property changes including the sale of property at 37 High Street which remains noncompliant. Litigation continues on rental property and violations on a vacant property on Middle Street. Sambuca's zoning amendment request for continuance is pending survey work. The Journey Fellowship Church Conditional Use Permit was approved for 70 N. Walnut St. (old Galena School). Council asked for specific addresses for property to be reported.

### **Wastewater Treatment Report**

Jason Watts' report is attached. Jason reported the UV system was put into place at the end of April for the disinfection season that started May 1<sup>st</sup>. He also installed a new pump in the EQ (influent/flow

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equalization) tank. There was a plugged line at the Columbus St. lift station. Flow Line came in and jetted that line and came back a couple of days later and jetted the entire line around Front and S. Walnut streets and sucked the grease out of the lift station. Council had a discussion about the possibility of inspecting the grease traps at the restaurants and monitoring them. Jeanna is checking county regulations and procedures.

**Resolution No. 2013-15 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Authorizing The Acceptance Of CDB Grant In The Approximate Amount Of Forty-Five Thousand, Nine Hundred Dollars (\$45,900.00) For Galena Village Hall Renovation And Repair; Authorizing Matching Funds And Declaring An Emergency.**

David Simmons made a motion to suspend the rules for the second and third readings. Dave Adams seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Bolander-Yes Feole-Yes Simmons-Yes Adams-Yes Piper-Yes

Nancy Feole made a motion to adopt Resolution No. 2013-15 as an emergency. Grace Piper seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Bolander-Yes Feole-Yes Simmons-Yes Adams-Yes Piper-Yes

**Resolution No. 2013-16 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Authorizing Participation In The Regional Income Tax (RITA) Subpoena Program; Authorizing Payment Of Rita Fees; Providing For Security And Declaring An Emergency.**

David Adams made a motion to suspend the rules for the second and third readings. Nancy Feole seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Bolander-Yes Feole-Yes Simmons-Yes Adams-Yes Piper-Yes

David Simmons made a motion to adopt Resolution No. 2013-16 as an emergency. Grace Piper seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Bolander-Yes Feole-Yes Simmons-Yes Adams-Yes Piper-Yes

**Resolution No. 2013-17 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Authorizing A Contract With Miller Watson Architects To Complete A Galena Village Hall Survey, Construction Drawings, Technical Specifications, and Construction Management For The CDBG ADA Lower Level Entrance Project And Declaring An Emergency.**

David Simmons made a motion to suspend the rules for the second and third readings. Dave Adams seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Bolander-Yes Feole-Yes Simmons-Yes Adams-Yes Piper-Yes

Grace Piper made a motion to adopt Resolution No. 2013-17 as an emergency as amended, adding language to specify the ADA lower level entrance. Dave Adams seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Bolander-Yes Feole-Yes Simmons-Yes Adams-Yes Piper-Yes

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**Resolution No. 2013-18 (1<sup>st</sup> Reading)**

**A Resolution Authorizing The Acceptance Of A Baldwin Studio Piano Donated By The Galena United Methodist Church.**

The Resolution was read by the Mayor.

**Resolution No. 2013-19 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Adopting Rules Of Council For Calendar Year 2013, Declaring an Emergency.**

Dave Adams made a motion to suspend the rules for the second and third readings. Grace Piper seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Bolander-Yes Feole-Yes Simmons-Yes Adams-Yes Piper-Yes

Council reviewed corrections, added and deleted according to suggestions made.

David Simmons made a motion to adopt Resolution No. 2013-19 as an emergency with corrections to the Ad Hoc Rules. Grace Piper seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Bolander-Yes Feole-Yes Simmons-Yes Adams-Yes Piper-Yes

**Resolution No. 2013-20 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Authorizing The Submission Of A CDB Grant Request For The Lower Level ADA Bathroom And Declaring An Emergency.**

Dave Adams made a motion to suspend the rules for the second and third readings. Nancy Feole seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Bolander-Yes Feole-Yes Simmons-Yes Adams-Yes Piper-Yes

It was questioned about whether we will have ADA parking near the new Harrison St. ADA entrance? None is planned at the moment. Paul Bolander made a motion to adopt Resolution No. 2013-20 as an emergency. Grace Piper seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Bolander-Yes Feole-Yes Simmons-Yes Adams-Yes Piper-Yes

**Delaware County Regional Planning Commission Report**

Mayor Hopper reported on outlet mall action in Berkshire Township. Two outlet malls have been proposed in the area between I-71, Cheshire Road, S. Galena Road, and routes 36/37. Both have had initial hearings with the Berkshire Township Zoning Commission. The first application was tabled and the second application was recommended for approval and will move forward to the township trustees for a hearing. Either mall individually could have dramatic traffic impacts on the 36/37 and I-71 intersection as well as on S. Galena Road and State Route 3.

**BST&G Fire Board Report**

Paul Bolander reported the new fire truck was delivered and is on display and the firemen are receiving driving lessons. A special event to showcase the truck is being planned. The Fire Board is basically pleased with the changes that were made in personnel and they are retaining workers that are trained. Paul also reported that the Delaware County EMS may institute "soft" billing to insurance companies to cover transport costs.

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**Delaware County Local Government Association (DCLGA)**

Marty Mazzie reported the DCLGA speaker was Kevin L. Futryk who has been a Statehouse lobbyist since 1984. He spoke on the Governor's 2013-14 budget proposal, deliberations, and future implications for Delaware County. The state budget has a half billion dollar surplus and \$1.2 billion in a rainy day fund. Futryk suggested that there could be an increase in the Local Government Fund.

**Special Events Committee Report**

Memorial Day Ceremonies will be Monday, May 27 at 1:00 p.m. on the Village square in Galena. Allison Dawson, Big Walnut High School senior, will be singing the national anthem. David Simmons will offer opening remarks and Village Mayor Thomas Hopper will present a memorial wreath at the G & T Club World War II memorial. The featured speaker will be Robert Burr, a lifelong Delaware County resident and Korean War veteran. The youth speaker will be high school senior Esther Armbrust whose grandfather was a Marine veteran of Iwo Jima. After presentations on the square, participants will proceed to the Galena Cemetery where Simmons will give a historical presentation about veterans in the cemetery. The Sunbury Veterans of Foreign Wars will provide the honor guard for the event and will offer a three-volley salute and *Taps*.

**Galena Historic Foundation**

The Galena Historic Foundation has begun moving historic items into its room in the Village Hall. The Foundation Board will begin having regular meetings on the fourth Wednesday of each month at 7:30 p.m. Volunteers are welcome.

**Other Business**

Dave Simmons discussed the Affordable Care Act in the *Cities & Villages* magazine relating to full-time employees equaling thirty hours per week.

Dave Adams reported about drug activity in the parks and that he had four tires slashed on his own vehicle. He asked that staff contact the Sheriff's Office and inquire about additional patrols in the parks.

Tom Hopper reported that he spoke at the Galena United Methodist Church (GUMC) and shared pictures of all the renovations that have taken place since the Village moved into the Galena Village Hall (former GUMC).

**Adjournment**

Paul Bolander made a motion to adjourn. Grace Piper seconded the motion and the motion passed unanimously in a 5-0 voice vote. The meeting adjourned at 9:40 p.m.

**Next Meeting**

The next Council meeting will be held June 24, 2013, 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Marty Mazzie, Fiscal Officer

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Fiscal Officer

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Date

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Mayor

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Date