



**Minutes of the Village Council Meeting
February 24, 2014**

On Monday, February 24, 2014 the Village of Galena Council meeting was called to order at 7:05 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Tom Hopper.

Roll Call

Tom Hopper, Mayor (Present)
Dave Adams, Council President (Present)
Joe Stoll, Council Member (Present)
Chrissy Fuller, Council Member (Present)

Nancy Feole, Council Member (Present)
David Simmons, Council Member (Present)
Grace Piper, Council Member (Present)
Marty Mazzie, Fiscal Officer (Present)

Also Present

Michelle Dearth, Assistant Fiscal Officer
Jeanna Burrell, Village Administrator
Chris Underwood
Shelia Hiddleson, Delaware General Health District

Ken Koehler
Heather Adams
Karin Underwood
Don Marq

Minutes of January 27, 2014

David Simmons made a motion to approve the minutes of January 27, 2014 as corrected. The correction was in two spelling errors. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Shelia Hiddleson -Delaware General Health District

Shelia Hiddleson, Delaware General Health District Commissioner, gave an update on the Health District which conducted a community health assessment in 2012 and is drafting community health goals from the information gathered. Hiddleson said the District is one of only a few in the state that have applied for accreditation. She also discussed the 0.7-mills renewal operating levy on the May ballot. County residents would pay \$19.20 annually per \$100,000 of property valuation.

Guest Participation

Chris Underwood indicated that his father (Joe Underwood) was concerned about less plowing being done at his place. The Village has a signed agreement with Joe that the Village will plow the driveway only. He also expressed concern over the letters that were written to the Mudflats Bar and Grill and the Galena Diner in regards to their grease-trap issues that are affecting the sewer lines. Karin Underwood also discussed the same issues.

Administrator's Report

Jeanna Burrell's report is attached. Burrell noted that staff was monitoring storm drains as snow melted to ensure they were functioning properly. The Village had used 59 tons of salt by the end of January. The scarcity of salt statewide influences the 2:1 ratio of grit/salt mix which did not melt snow and ice as well during the frigid temperatures.

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Burrell discussed progress on an investigation into downtown sewer line grease problems. A letter was sent in January to the two downtown restaurants explaining the problem; the Village's authority under its sewer use ordinance; and, requesting grease trap cleaning receipts. Receipts have been received from one restaurant and the other was granted additional time.

Burrell reported that the Village's new leased copier has been installed and is working well. The previous copier was more than 10 years old and had become very unreliable in recent years.

Burrell brought before Council a number of choices of tractors to replace an aging Kubota that is at least 20 years old. Following discussion, Dave Adams made a motion to purchase the John Deere 4720 tractor in a 36-month lease agreement with Voss Brothers. David Simmons seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Fiscal Officer's Report

Marty Mazzie's report is attached. Mazzie reported that the 2011-2012 Audit was received from the State Auditor's office and a post-audit conference will be held soon. Mazzie showed Council income tax collection comparisons for the first period of 2010-2014 as well as interest income since 2005.

Payment of Invoices for February

Nancy Feole made a motion to pay the invoices for February and David Simmons seconded the motion. The motion passed unanimously in a 6-0 voice vote.

Code Compliance Report

David LaValle's report is attached. The Estates at Blackhawk Phase C plat has been recorded at Delaware County and a new model home is being built. The 90-day period to bring Sambuca Nursery into compliance with its new zoning classification expires at the end of March. The Village is working with the Galena Commerce Center (former Galena Brickyard) on updating a 15 year-old development plan. Four properties have been forwarded to the solicitor for legal action regarding property maintenance compliance.

Wastewater Treatment Report

Jason Watts' report is attached. The frigid temperatures have caused several issues at the wastewater plant. The Village has completed its wastewater treatment improvements project with Ohio Public Works Commission (OPWC) funds. The projects included a new SCADA system and purchasing a generator and a bypass pump. The Village will begin making payments on a \$66,848 zero percent loan and can pay it off early with no penalty. The generator was utilized during the February 24 power outage.

Maintenance Report

Josh Cherubini's report is attached. Levi Koehler was recommended by the Personnel Committee to be the Village's part-time maintenance employee. He will work 10 hours per week flexibly scheduled to provide backup support for snow plowing, mowing, and other maintenance duties. He has a variety of experience with heavy equipment, welding, surveying, and grounds keeping. Nancy Feole requested more detail in Josh's report. Mayor Hopper reminded Council that they had directed they did not want Josh spending a lot of time in the office on administrative duties but more time out in the field on maintenance chores.

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Resolution No. 2014-06 (1st Reading, Emergency)

A Resolution Ratifying A Management Agreement Between The Village Of Galena And 8687 Columbus Sharks Regarding Ruffner Park; And, Declaring An Emergency.

Mayor Hopper read the Resolution. A couple corrections need to be made and we are awaiting the insurance certificate.

Resolution No. 2014-07 (1st Reading, Emergency)

A Resolution To Hire Kenneth Levi Koehler As The Village Of Galena Part-Time Maintenance Employee For A 90-Day Probationary Period, Setting Compensation, And Declaring An Emergency.

The Personnel Committee unanimously recommended Levi Koehler for the position. Seven applications were received. Mayor Hopper, Jeanna Burrell, and Josh Cherubini evaluated those and brought four candidates in for interviews. Koehler is an Army veteran and an Otterbein University student. David Simmons made a motion to suspend the rules for the second and third readings. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Fuller-Yes Feole-Yes Simmons-Yes Piper-Yes Adams-Yes Stoll-Yes

Nancy Feole made a motion to adopt Resolution No. 2014-07 as an emergency. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Fuller-Yes Feole-Yes Simmons-Yes Piper-Yes Adams-Yes Stoll-Yes

Income Tax Review Committee Recommendation

The Income Tax Review Committee made three recommendations to Council for approval. All three residents were current on their income taxes.

1. John Miller – 2208 South State Route 3, requested forgiveness of penalty and interest in the amount of \$2,146.50.
2. Andrew Reardon – 440 Melimare Drive, requested forgiveness of penalty and interest in the amount of \$52.45.
3. Larissa Newman – 515 Tristaine Court, requested forgiveness of penalty and interest in the amount of \$279.13.

Nancy Feole made a motion to forgive all three of the penalties and interest according to the recommendation of the committee and the documentation that was presented. Grace Piper seconded the motion and the motion was passed unanimously in a 6-0 voice vote.

Delaware County Regional Planning Commission Report

Mayor Tom Hopper said there was nothing pertinent to the Village to report.

BST&G Fire Board Report

Dave Adams reported that BST&G is updating Active 911 to work with firefighter's smart phones to shorten the response time through personnel and location GPS. They discussed searching for a fire prevention officer. They are working on the Galena fire siren through a Sunbury Grant which would be approved through Delaware County for 911 system activation versus local BST&G Sunbury Police activation. Adams reported they had a discussion concerning the new outlet mall and how the planned changes in that area would affect fire safety. He added that the Fire Chief is doing a great job.

Zoning and Planning Commission Report

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| Mayor Hopper reported that the meeting was cancelled this month.

Other Business

Nancy Feole reported that one year ago, the United Way of Delaware County (UWDC), Mid-Ohio Food Bank (MOFB), the Delaware General Health District, Lutheran Social Services of Central Ohio (LSS), several small food pantry operators, and a few select non-profit organizations came together to form the Delaware County Hunger Alliance. LSS has commenced a \$1 million capital campaign – Nourishing Our Neighbors – to raise initial capital for start-up needs as well as the first three years of operations. They are going to have a mobile food pantry in southern Delaware County (south of routes 36/37) for the hungry in that area.

Adjournment

David Simmons made a motion to adjourn. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 voice vote. The meeting adjourned at 8:44 p.m.

Next Meeting

The next Council meeting will be held March 17, 2014, 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Marty Mazzie, Fiscal Officer

Fiscal Officer

Date

Mayor

Date