



**Minutes of the Village Council Meeting  
January 27, 2014**

On Monday, January 27, 2014 the Village of Galena Council meeting was called to order at 7:07 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Tom Hopper.

**Roll Call**

Tom Hopper, Mayor (Present)  
Dave Adams, Council President (Present)  
Joe Stoll, Council Member (Present)  
Chrissy Fuller, Council Member (Present)

Nancy Feole, Council Member (Present)  
David Simmons, Council Member (Present)  
Grace Piper, Council Member (Present)  
Marty Mazzie, Fiscal Officer (Present)

**Also Present**

Michelle Dearth, Assistant Fiscal Officer  
Jeanna Burrell, Village Administrator  
Chris Underwood

Ken Molnar, Village Solicitor  
Heather Adams

**Swearing in of Re-elected Council Members**

David Simmons and Dave Adams were sworn into office to serve another four (4) years on Council by Mayor Tom Hopper.

**Minutes of December 16, 2013**

David Simmons made a motion to approve the minutes of December 16, 2013 as corrected. The correction was in the Fiscal Officer's report in the last sentence. .... "the bill for lights on the ball field are extremely high even when the lights are not being used". Dave Adams seconded the motion and the motion passed unanimously in a 6-0 voice vote.

**Minutes of January 6, 2014**

Nancy Feole made a motion to approve the minutes of January 6, 2014 as corrected. The correction was in the Fiscal Officer's report concerning the spread sheet that was not available at the last meeting. David Simmons seconded the motion and the motion passed unanimously in a 6-0 voice vote.

**Mayor's Proclamation**

Mayor Thomas Hopper read a proclamation for Mike Bragalone who was not able to attend the meeting as he has moved out of town. Bragalone has served as a Zoning and Planning Commission member in the Village for two terms since 2008.

**Guest Participation**

Due to the inclement weather, Andria Brueggeman, representing TPI Efficiency, was not able to be here. Council had a discussion concerning the AEP rates and the different options presented to reduce rates. David Simmons made a motion to authorize the Fiscal Officer to research the various electrical provider choices. Dave Adams seconded the motion and the motion passed in a 6-0 voice vote.

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### **Administrator's Report**

Jeanna Burrell's report is attached. Burrell reported that she has a new e-mail address: [administrator@galenaohio.org](mailto:administrator@galenaohio.org). The Galena Village Hall lower level Americans with Disabilities Act (ADA) access is complete with the exception of landscaping work that will occur in the spring. The project was funded by a Community Development Block Grant through Delaware County. New gutters, downspouts, and drainage tiles were installed around the building as well. Punch list work on those projects will occur in the spring as well.

Jeanna distributed a cost comparison on new copiers with estimates from three companies. The copiers range from 20 pages per minute black and white to 35 pages per minute color. Staff recommended purchasing a new copier or leasing a pre-owned refurbished copier. Council recommended a 36-month copier lease.

Jeanna distributed information about special events. She offered several options for Council to consider for managing special events after Karin Underwood's resignation in April as the long-term volunteer chairperson of the committee.

### **Fiscal Officer Report**

Marty Mazzie's report is attached. Mazzie reported on research with electricity brokers to save money. She also reported on overdue sewer account which total \$13,463.58. Several long-term offenders already or will have tax or other liens placed on their properties to recoup overdue fees. Mazzie said that the 2013 Annual Financial Report is complete. She also explained that a great deal of time went into setting up the 2014 books due to changes in the Uniform Accounting Network bookkeeping system that is generated by the State Auditor's Office.

### **Payment of Invoices for January**

David Simmons made a motion to pay the invoices for January and Chrissy Fuller seconded the motion. The motion passed unanimously in a 6-0 voice vote.

### **Code Compliance Report**

David LaValle's report is attached. LaValle reported that an amended development plan was granted to Arrowhead Golf Course. Meetings have been held with the new owner of 39 Middle Street regarding a development plan application. Long-term property maintenance violations at the property are being corrected. Property maintenance violations continue at 51 Middle St. and the matter has been referred to the solicitor for legal action. A zoning permit has been issued for the final lot in the Walnut Creek subdivision on Joe Walker Rd. A permit was also issued for a new model home in the Estates at Blackhawk subdivision on Dustin Rd. Hawking Drive has been extended, Phase C will be platted soon, and new lots will begin being sold.

### **Wastewater Treatment Report**

Jason Watts' report is attached. The winter cold has created some problems. The skimmer lines that return floating debris from the clarifier back to the aeration tanks froze and had to be thawed out. The Del-Co Water line froze at the backflow preventer and had to be fixed. The chemical lines had to be replaced because over time the chemicals used to treat the phosphorous crystalizes in the lines and restricts the flow. Some of the air diffusers were pulled because they are getting plugged up with sludge. There were no violations for the month.

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**Maintenance Report**

Josh Cherubini's report is attached. He has been extremely busy with keeping the streets clean from all the snow and keeping the trucks and equipment in good repair.

**Resolution No. 2013-49 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution Approving A 2014 Budget For The Village Of Galena, And Declaring An Emergency.**

Discussion was held on how Council wanted to approach spending. Jeanna's spending limit is \$5,000 but several items more expensive than that are approved in the budget. Council directed that the spending authority should be added to the budget resolution so Jeanna can expend funds approved in the budget above \$5,000. If the projects exceed the budgeted amount, she would need to get Council approval. David Simmons made a motion to adopt Resolution No. 2013-49 as an emergency. Nancy Feole seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Simmons-Yes Feole-Yes Fuller-Yes Piper-Yes Adams-Yes Stoll-Yes

**Resolution No. 2014-03 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution To proceed With Levying A Tax Outside The Ten (10) Mill Limitation For Current Expenses In The Amount Of Two (2) Mills For Each One Dollar Of Valuation For A Period Of Four (4) Years Commencing January 1, 2014 And Declaring An Emergency.**

David Simmons made a motion to suspend the rules for the second and third readings. Nancy Feole seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Simmons-Yes Feole-Yes Fuller-Yes Piper-Yes Adams-Yes Stoll-Yes

Dave Adams made a motion to adopt Resolution No. 2014-03 as an emergency. Chrissy Fuller seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Simmons-Yes Feole-Yes Fuller-Yes Piper-Yes Adams-Yes Stoll-Yes

Ken Molnar will submit the tax levy to the Board of Elections on January 28.

**Ordinance No. 2014-02 (1<sup>st</sup> Reading, Emergency)**

**An Ordinance Approving, Adopting And Enacting American Legal Publishing's Ohio Basic Code, 2014 Edition, As The Code Of Ordinances For The Municipality Of Galena, Ohio, And Declaring An Emergency.**

Nancy Feole made a motion to suspend the rules for the second and third readings. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Simmons-Yes Feole-Yes Fuller-Yes Piper-Yes Adams-Yes Stoll-Yes

Grace Piper made a motion to adopt Ordinance No. 2014-02 as an emergency. Joe Stoll seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Simmons-Yes Feole-Yes Fuller-Yes Piper-Yes Adams-Yes Stoll-Yes

**Ordinance No. 2014-03 (1<sup>st</sup> Reading, Emergency)**

**An Ordinance Suspending The Operation Of Ohio Basic Code Section 137.09 (E) Regarding Large Agricultural Properties Situated Within The Corporation Limits Of The Village Of Galena And Declaring An Emergency.**

Nancy Feole made a motion to suspend the rules for the second and third readings. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Simmons-Yes Feole-Yes Fuller-Yes Piper-Yes Adams-Yes Stoll-Yes

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David Simmons made a motion to adopt Ordinance No. 2014-03 as an emergency. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Simmons-Yes Feole-Yes Fuller-Yes Piper-Yes Adams-Yes Stoll-Yes

### **Ordinance No. 2014-04 (1<sup>st</sup> Reading, Emergency)**

#### **An Ordinance Approving The Plat Of The Estates At Blackhawk Phase C And Accepting Dedication Of Public Right-Of-Way Including Hawking Drive And Declaring An Emergency.**

This second legislation for platting was necessary due to language issues on the original plat from December 2013. David Simmons made a motion to suspend the rules for the second and third readings.

Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Simmons-Yes Feole-Yes Fuller-Yes Piper-Yes Adams-Yes Stoll-Yes

Dave Adams made a motion to adopt Ordinance No. 2014-04 as an emergency. Chrissy Fuller seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Simmons-Yes Feole-Yes Fuller-Yes Piper-Yes Adams-Yes Stoll-Yes

### **Delaware County Regional Planning Commission Report**

Mayor Tom Hopper said he had nothing to report as they had not met yet this month.

### **BST&G Fire Board Report**

Dave Adams had nothing new to report as he made a report earlier this month.

### **Zoning and Planning Commission Report**

Mayor Hopper reported that this month was the Organizational Meeting and Jason Hilyer was sworn into office for a three-year term as the new Zoning and Planning Commission member.

### **Delaware General Health District**

Nancy Feole will be representing the Village on the Delaware General Health District Advisory Council at their March 18 Annual Meeting.

### **Other Business**

Heather Adams inquired about property maintenance violations at 134 and 152 N. Walnut Street. A long discussion was held concerning the property maintenance process, staffing, and costs associated with compliance. Heather also inquired about revising the subdivision code. Mayor Hopper explained that Council opted not to fund staff's recommendation for additional hours to complete the update of the Village's subdivision code. Jeanna Burrell explained that the Village had a number of rezoning and development plan cases in 2013 that take precedence over property maintenance due to state law mandated time frames for public hearings.

### **Executive Session**

Dave Adams made a motion to adjourn to Executive Session to discuss Litigation (ORC121.22G3). David Simmons Seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Simmons-Yes Feole-Yes Fuller-Yes Piper-Yes Adams-Yes Stoll-Yes

Council adjourned to Executive Session at 9:22 p.m.

