



**Minutes of the Village Organizational Council Meeting
January 7, 2013**

On Monday, January 7, 2013 the Village of Galena Organizational Council meeting was called to order at 7:05 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Tom Hopper.

Roll Call

Tom Hopper, Mayor (Present)	Chris Underwood, Council Member (Present)
Dave Adams, Council Member (Present)	Nancy Feole, Council President (Present)
Paul Bolander, Council Member (Absent)	David Simmons, Council Member (Present)
Grace Piper, Council Member (Present)	Marty Mazzie, Fiscal Officer (Present)

Also Present

Michelle Dearth, Assistant Fiscal Officer	Kenneth Molnar, Village Solicitor
Jeanna Burrell, Interim Village Administrator	Nancy Murphy
Karin Underwood	Michelle Parsons
Heather Adams	

Election of Council President

Chris Underwood made a motion to nominate Dave Adams as President of Council for year 2013 and Dave Simmons seconded the motion. Council voted unanimously 5-0 in a voice vote for Dave Adams to be Council President.

Zoning and Planning Commission

Nancy Feole made a motion to appoint Stan Swisher for a 3 year term on the Zoning and Planning Commission. Grace Piper seconded the motion and the motion passed unanimously in a 5-0 voice vote.

Committee Appointments

Dave Simmons made a motion to accept the 2013 Committee appointments as attached. Dave Adams seconded the motion and the motion passed unanimously 5-0 in a voice vote.

Administrator's Annual Report

Jeanna Burrell's report is attached. Burrell reviewed year 2012 including changes in personnel, completion of projects, and moving to a new location.

Personnel Leave Proposal

Jeanna Burrell presented "Village of Galena Personnel Leave Recommendation" and explained that the Personnel Committee had reviewed it and asked that it be presented to Council. (Attached)

**Minutes of the Village of Galena Organizational Council Meeting
January 7, 2013**

Michelle Parsons questioned this proposal including why Council didn't advertise the position of Administrator and suggested they could get someone who is "younger and cheaper" with fresh ideas for the position. She also questioned Council's budgeting, expenditures, and priorities.

Resolution No. 2012-24 (3rd Reading, Emergency)

A Resolution To Hire Sally Hopper As The Village Of Galena Zoning And Planning Commission Clerk For The Calendar Year 2013; Setting Salary And Compensation; And, Declaring An Emergency.

Nancy Feole made a motion to adopt Resolution No. 2012-24. Grace Piper seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Resolution No. 2012-25 (3rd Reading, Emergency)

A Resolution To Hire Michelle Dearth As The Part-Time Village Of Galena Assistant Fiscal Officer ; Setting Salary And Compensation; And, Declaring An Emergency.

Dave Simmons made a motion to adopt Resolution 2012-25. Dave Adams seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Resolution No. 2012-26 (3rd Reading, Emergency)

A Resolution To Hire Marty Mazzie As The Part-Time Village Of Galena Fiscal Officer; Setting Salary And Compensation; And, Declaring An Emergency.

Grace Piper made a motion to adopt Resolution No. 2012-26. Nancy Feole seconded the motion and the motion passed in a 5-0 roll call vote:

Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Resolution No. 2012-27 (3rd Reading, Emergency)

A Resolution To Hire David LaValle As Part-Time Zoning Inspector, Property Maintenance Official, And Flood Plain Administrator; Setting Salary And Compensation; And, Declaring An Emergency.

Nancy Feole made a motion to adopt Resolution 2012-27. Grace Piper seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Resolution No. 2012-28 (3rd Reading, Emergency)

A Resolution Appointing Jeanna Burrell As Part-Time Village Administrator And Deputy Zoning Inspector; Setting Salary And Compensation; And, Declaring An Emergency.

Dave Simmons made a motion to adopt Resolution No. 2012-28. Nancy Feole seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Resolution No. 2012-30 (3rd Reading, Emergency)

A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) For The Village of Galena For The Period Commencing January 1, 2013 Through December 31, 2013; Setting Compensation; And, Declaring An Emergency.

Nancy Feole made a motion to adopt Resolution No. 2012-30. Grace Piper seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

**Minutes of the Village of Galena Organizational Council Meeting
January 7, 2013**

Resolution No. 2012-31 (3rd Reading, Emergency)

A Resolution Adopting Job Descriptions For The Village Administrator, Deputy Zoning Inspector, Zoning Inspector, Property Maintenance Official, And Flood Plain Administrator And Amending Any Prior Legislation Inconsistent With This Resolution.

Dave Simmons made a motion to adopt Resolution No. 2012-31. Dave Adams seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Ordinance No. 2012-15 (3rd Reading, Emergency)

An Ordinance Amending Ordinance 2006-03 Generally Known As The Sewer Use Ordinance For The Village Of Galena Which Was Adopted On March 27, 2006 Adjusting The Service Rates Set Forth Therein Together With Declaring An Emergency

Dave Adams made a motion to adopt Ordinance No. 2012-15. Grace Piper seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Fiscal Officer's Report

Marty Mazzie's report is attached. Mazzie submitted the last spreadsheet for 2012 and the budget for 2013. She reported the Village had a good financial year with many projects with unknown variables including the preparation of the Galena Village Hall for occupancy. It was the first year in the last six years that we didn't use Capital Outlay (reserve) funds.

Ordinance 2013-01 was submitted establishing temporary appropriations for the Village for the year 2013.

Ordinance No. 2013-01 (1st Reading, Emergency)

An Ordinance Establishing The Temporary Appropriations For The Village Of Galena For The Year 2013; Suspending 2nd and 3rd Readings And Declaring An Emergency.

Dave Adams made a motion to suspend the rules for the second and third readings and Nancy Feole seconded the motion. The motion passed unanimously in a roll call vote:

Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Dave Simmons made a motion to adopt Ordinance No. 2013-01. Nancy Feole seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Ordinance No. 2013-02 (1st Reading)

An Ordinance Vacating A Portion Of West Columbus Street Directly In Front Of 9 West Columbus Street.

Mayor Hopper read the Ordinance.

Other Business

Heather Adams encouraged Council not to sell the 9 West Columbus Street Municipal Building but rather consider leasing it for several years until the economy turns around when the Village could receive a better price.

Michelle Parsons concurred with Heather and offered some suggestions for different types of businesses that might be interested in leasing.

**Minutes of the Village of Galena Organizational Council Meeting
January 7, 2013**

Jeanna Burrell reported that Rinehart, Walter, Danner Insurance agent, John Hower quoted prices for changes in insurance coverage. Council opted to leave the comp/collision deductible at \$500. They agreed to increase the Village Hall insurance from functional replacement of \$811,200 up to replacement value of \$1,129,846 for an additional \$615 a year.

Heather Adams asked questions and discussed with Council what is to be done with the 37 High Street property that has a large section of wall missing in the foundation which is causing the entire structure to fail. Mayor Hopper explained that Dave LaValle is working with Delaware County Code Compliance on the issue.

Executive Session

Dave Simmons made a motion to adjourn to Executive Session. Dave Adams seconded the motion and the motion was passed unanimously in a 5-0 roll call vote:

Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Council adjourned to Executive Session at 8:50 p.m.

Dave Simmons made a motion to reconvene. Chris Underwood seconded the motion and the motion passed unanimously in a 5-0 roll call vote:

Feole-Yes Underwood-Yes Simmons-Yes Adams-Yes Piper-Yes

Council reconvened at 9:30 p.m.

Ordinance No. 2012-17 (2nd Reading, Emergency)

An Ordinance Authorizing the Solicitation Of Bids For The Sale Or Lease Of Village Real Property Know As 9 West Columbus Street, Galena, Ohio 43021 With Two Thirds (2/3) Of Council Members Concurring And Declaring an Emergency.

Mayor Hopper read the Ordinance.

Adjournment

Chris Underwood made a motion to adjourn. Dave Simmons seconded the motion and the motion passed unanimously in a 5-0 voice vote. The meeting was adjourned at 9:31 p.m.

Next Meeting

The next Council meeting is scheduled for January 28, 2013, 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Marty Mazzie, Fiscal Officer

Fiscal Officer

Mayor