



**Minutes of the Village Organizational Council Meeting  
January 6, 2014**

On Monday, January 6, 2014 the Village of Galena Organizational Council meeting was called to order at 7:04 p.m. in Council Chambers of the Village Hall, 109 Harrison St., by Mayor Tom Hopper.

**Roll Call**

Tom Hopper, Mayor (Present)  
Dave Adams, Council President (Present)  
Joe Stoll, Council Member (Present)  
Chrissy Fuller, Council Member (Present)

Nancy Feole, Council Member (Present)  
David Simmons, Council Member (Present)  
Grace Piper, Council Member (Present)  
Marty Mazzie, Fiscal Officer (Present)

**Also Present**

Michelle Dearth, Assistant Fiscal Officer  
Jeanna Burrell, Village Administrator  
Chris & Karin Underwood  
Tom & Linda Paul

Ken Molnar, Village Solicitor  
Heather Adams  
Fred Fuller  
Nancy Murphy

**Swearing in of New Council Members**

Joe Stoll and Chrissy Fuller were sworn into office serving on Council for four (4) years by Mayor Tom Hopper.

**Election of Council President**

David Simmons made a motion to nominate Dave Adams as Council President. Joe Stoll seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

**Guest Participation**

There was no guest participation.

**Zoning and Planning Commission**

David Simmons made a motion to affirm Mayor Hopper's recommendation for Jason Hilyer to serve a three (3) year term on the Zoning and Planning Commission. Hilyer replaces Mike Bragalone who served two terms on the commission and did not seek reappointment. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 voice vote.

**Committee Appointments**

The draft of Committee Appointments for 2014 was reviewed. David Simmons volunteered to serve on the Finance Committee and Grace Piper volunteered to serve on the Personnel Committee. Dave Adams made a motion to adopt committee appointments. Nancy Feole seconded the motion and the motion passed unanimously in a 6-0 voice vote.

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**Ordinance No. 2014-01 (1<sup>st</sup> Reading, Emergency)**

**An Ordinance Establishing The Temporary Appropriation For The Village Of Galena For The Year 2014, Suspending 2<sup>nd</sup> and 3<sup>rd</sup> Reading, And Declaring An Emergency.**

David Simmons made a motion to suspend the rules for the second and third readings. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

Dave Adams made a motion to adopt Ordinance No. 2014-01 as an emergency. Chrissy Fuller seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

**Resolution No. 2014-02 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Declaring The Necessity To Levy A Tax Outside The Ten (10) Mill Limitation For Current Expenses, The Same Being A Replacement Levy; Authorizing Certification Of The Delaware County Auditor To Determine Tax Valuation Of The Subdivision And The Dollar Amount To Be Generated By A Two (2) Mill Levy, And Declaring An Emergency.**

Ken Molnar explained that we passed this in December 2013 but the Secretary of State is requiring separate resolutions. Dave Adams made a motion to suspend the rules for the second and third readings. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

Grace Piper made a motion to adopt Resolution No. 2014-02 as an emergency. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

**Resolution No. 2014-03 (1<sup>st</sup> Reading, Emergency)**

**A Resolution To proceed With Levying A Tax Outside The Ten (10) Mill Limitation For Current Expenses In The Amount Of Two (2) Mills For Each One Dollar Of Valuation For A Period Of Four (4) Years Commencing January 1, 2014 And Declaring An Emergency.**

Mayor Hopper read the Resolution.

**Resolution No. 2013-33 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution To Hire Sally Hopper As The Village Of Galena Zoning And Planning Commission Clerk For The Calendar Year 2014; Setting Salary And Compensation; And Declaring An Emergency.**

Dave Adams made a motion to adopt Resolution No. 2013-33 as an emergency. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

**Resolution No. 2013-34 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution To Hire Michelle Dearth As The Part-Time Village Of Galena Assistant Fiscal Officer; Setting Salary And Compensation; And, Declaring An Emergency.**

Grace Piper made a motion to adopt Resolution No. 2013-34 as an emergency. Chrissy Fuller seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

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**Resolution No. 2013-35 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution To Hire Marty Mazzie As The Full-Time Village Of Galena Fiscal Officer; Setting Salary And Compensation; And, Declaring An Emergency.**

Dave Adams made a motion to adopt Resolution No. 2013-35 as an emergency. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

**Resolution No. 2013-36 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution Appointing David LaValle As Part-Time Zoning Inspector, Property Maintenance Official, And Flood Plain Administrator; Setting Salary And Compensation; And, Declaring An Emergency.**

Dave Adams made a motion to adopt Resolution No. 2013-36 as an emergency. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

**Resolution No. 2013-37 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution Appointing Jeanna Burrell As Part-Time Village Administrator And Deputy Zoning Inspector; Setting Salary And Compensation; And, Declaring An Emergency.**

David Simmons made a motion to adopt Resolution No. 2013-37 as an emergency. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

**Resolution No. 2013-38 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution To Hire Joshua Cherubini As Maintenance Employee For The Village Of Galena, And Declaring An Emergency.**

Dave Adams made a motion to adopt Resolution No. 2013-38 as an emergency. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

**Resolution No. 2013-39 (3<sup>rd</sup> Reading)**

**A Resolution Appointing Kenneth J. Molnar As Legal Counsel (Solicitor) For The Village Of Galena For The Calendar Year 2014; Setting Compensation; And, Declaring An Emergency.**

Grace Piper made a motion to adopt Resolution No. 2013-39 as an emergency. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

**Resolution No. 2013-46 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution Approving A Service Agreement With Professional Package Plant Services, And Declaring An Emergency.**

Village Administrator Jeanna Burrell explained that the contract attached to the resolution was revised per Council's direction to include confined space entry equipment as the responsibility of Professional Package Plant Services. Dave Adams made a motion to adopt Resolution No. 2013-46 as an emergency. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

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**Resolution No. 2013-47 (3<sup>rd</sup> Reading, Emergency)**

**A Resolution Exercising The Sixth Year Option With Big-O Refuse Corporation Regarding Residential Curbside Recycling And Disposal Of Solid Waste, And Declaring An Emergency.**

Nancy Feole made a motion to adopt Resolution No. 2013-47 as an emergency. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

**Resolution No. 2013-49 (2<sup>nd</sup> Reading, Emergency)**

**A Resolution Approving A 2014 Budget For The Village Of Galena, And Declaring An Emergency.**

Mayor Hopper read the Resolution. It was not passed because the budget was not attached. It was recommended that we evaluate leasing a copier machine versus purchasing.

**Ordinance No. 2013-17 (3<sup>rd</sup> Reading, Emergency)**

**An Ordinance Ratifying A Lease Agreement Between The Village Of Galena And The Galena Historic Foundation, Inc., And Declaring An Emergency.**

Grace Piper made a motion to adopt Ordinance No. 2013-17 as an emergency. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

**Payment of Invoices**

Nancy Feole made a motion to approve the payment of Invoices for the end of December.

Chrissy Fuller seconded the motion and the motion passed unanimously in a 6-0 voice vote.

**Resolution No. 2014-01 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Authorizing Participation In The Ohio Department Of Natural Resources Clean Ohio Trails Fund Grant Application, And Declaring An Emergency.**

Dave Adams made a motion to suspend the rules for the second and third readings. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

Nancy Feole made a motion to adopt Resolution No. 2014-01 as an emergency. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

**Executive Session**

David Simmons made a motion to adjourn to Executive Session for Real Estate (ORC 121.22.G2) and Litigation (ORC 121.22.G3). Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

Council adjourned to Executive Session at 7:44 p.m.

David Simmons made a motion to reconvene. Grace Piper seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Stoll-Yes Feole-Yes Fuller-Yes Simmons-Yes Adams-Yes Piper-Yes

Council reconvened at 8:41 p.m.

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**Resolution 2014-04 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Authorizing The Hiring Of Nancy Murphy & Associates To Represent The Village In Acquiring Real Property And Declaring An Emergency.** This reads different than the title on the agenda but should reflect the actual resolution name.

David Simmons made a motion to suspend the second and third readings. Dave Adams seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

Dave Adams made a motion to adopt Resolution 2014-04 as an emergency. David Simmons seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Piper-Yes Adams-Yes Simmons-Yes Fuller-Yes Feole-Yes Stoll-Yes

**Resolution 2014-05 (1<sup>st</sup> Reading, Emergency)**

**A Resolution Authorizing Execution Of An Option Agreement To Acquire Real Estate And Declaring An Emergency.**

Mayor Hopper read the Resolution.

Joe Stoll had to leave at 8:43 p.m.

**Administrator's Annual Report – Jeanna Burrell**

Jeanna Burrell's report is attached. Burrell completed her first year as Village Administrator and recapped the Village's accomplishments for 2013 which included many improvements to the Galena Village Hall including a grant funded Americans with Disabilities Act (ADA) entrance to the lower level; the attic was cleaned out; new insulation was added; a new metal roof was added; and new gutters, downspouts, drainage tiles, and a rain garden were installed. Phase 3 of the Walnut St. reconstruction project occurred with an Ohio Public Works Commission (OPWC) grant/loan. The \$387,266 project installed new sidewalks and a permeable brick paver road. Her report included a long list of many projects and events around the Village.

**Fiscal Officer's Report – Marty Mazzie**

Marty Mazzie's report is attached. Mazzie presented the last Spreadsheet for 2013. It was not available at the last meeting. She reported the Village had a good financial year with many projects with unknown variables including the improvement of the Galena Village Hall. She reported that this is the second year that the Village did not need to transfer funds out of the reserve capital outlay account. Ordinance 2014-01 was submitted establishing the temporary appropriations for the Village for the year 2014. Mazzie and Ken Molnar distributed information from an electricity broker. We will request three quotes for the next meeting.

**Delaware County Regional Planning Commission Report- Tom Hopper**

Mayor Hopper reported the budget for 2014 was reviewed at the meeting and numerous subdivision plan extensions around the county are being approved.

**BST&G – Dave Adams**

Dave Adams reported on his first meeting as the Village's representative to BST&G. He discussed a grass fire truck, maintenance procedures, and a number of church fires that have taken place in Morrow County.

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**Other Business**

Karin Underwood addressed Council with regret and sadness stating that after the Easter event she would be stepping down from her position as Chairwoman of the Special Events Committee due to family obligations.

**Adjournment**

Dave Adams made a motion to adjourn. David Simmons seconded the motion and the motion passed unanimously in a 5-0 voice vote. The meeting adjourned at 8:59 p.m.

**Next Meeting**

The next Council meeting will be held January 27, 2014, 7 p.m., in Council Chambers at the Galena Village Hall.

Respectfully submitted, Marty Mazzie, Fiscal Officer

\_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date